



TOWN COUNCIL REGULAR MEETING

Wednesday, May 19, 2021 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

2. ROLL CALL:

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

3. PUBLIC PARTICIPATION:

Non-agenda items presented during the public participation portion of this agenda cannot be acted on at this time by the Council. Individual council members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item. The Chair MAY allow public comment on agenda items and will limit time of discussion to 3 minutes per person no longer than 10 minutes per topic.

4. COUNCIL, MANAGER AND STAFF REPORTS:

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

a. Mayor & Council Reports: Summary Updates on committee meetings.

b. Interim Town Manager Heidi Wink: Summary Updates & presentation(s)

c. Staff Reports: Summary Updates

5. CONSENT ITEMS:

- a. Consider approval of the April 21, 2021 Town Council Regular Meeting minutes.**
- b. Consider ratification and approval of accounts payable register from 4/13/21 to 5/11/2021**

OLD BUSINESS

6. TOWN ATTORNEY CANDIDATE:

Discussion and possible action to appoint and accept the letter of engagement from candidate Tosca Henry as presented. Council may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03. (A) (1) (3).

NEW BUSINESS

7. 2021 RIB THROWDOWN:

a. Presentation & donation request

Presentation and donation request by Mike Nuttall for the 2021 Rib Throwdown.

b. Action and direction resulting from item 7a.

Possible action or direction from Council to staff.

8. FIRE CHIEF CONTRACT:

Discussion and possible action regarding the Fire Chiefs contract.

9. TOWN HALL ROOF AWARD:

Discussion and possible action to award the Town Hall roof project to Quality 1st Roofing In.

10. TOURISM TAX DONATION:

Discussion and possible action regarding the Tourism Tax Donation recommendation for the UTV Jamboree event.

11. TITLE VI PLAN:

Discussion and possible action on approving the ADA Compliance Title VI Plan as presented.

12. RESOLUTION 2021-R006:

Discussion and possible action regarding resolution 2021-R006, the annual designation of Heidi Wink as the CFO for the Town of Springerville fiscal year 2022.

13. ADJOURNMENT:

Submitted by: _____

Posted by: _____

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read during the call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov) (928) 333-2656 x 224 | Agenda published on 05/13/2021 at 2:01 PM



Town Council Agenda Staff Report

May 1, 2021

AIRPORT MANAGER'S REPORT

1. Recent Fuel Sales

a. April 2021: \$21,945.46 (6,657.46 gallons ↑ 179% over April 2020)

2. Recent Traffic Operations

a. April 2021

291 Total (↑ 32% over April 2020 (221 total))

8 Local, 123 Itinerant, 150 Air Taxi, 10 Military

281 GA, 10 Military

108 Medevac

67% Business Related

36% Based / 64% Transient

59 Fuel Purchases

3. ACIP Projects:

Runway 3/21 Reconstruction (Design): Archeological and biological studies have been completed. No findings in either category will disrupt the progress of the project.

APMS Runway 3/21 Overlay: No update.

4. Comments

Our current based aircraft count is 10.

JTJ Holdings hangar: no change.

South Hangar Gate: no change.



Town Council Agenda Staff Report

5-2021

Mayor & Council Report for Community Development

Multiple Building Permits issued.

Multiple Building Inspections.

Planning and Zoning Meeting on 5-11-2021

- CUP for storage sheds, 24 Wet Main Street
- Rezoning from Residential to C1 Commercial, 67 Pinal Street

Planning and Zoning is currently working on,

- Combination on airport properties
- Re-zoning the airport property

Updated Arizona Department Housing monthly reports.

Valuations reported to the Apache County Assessors.

Cleaning up and closing out all old building permits.

Multiple phone calls on a daily basis about zoning for land sales and home/business sales.



Town Council Agenda Staff Report

COMMUNITY SERVICES DEPARTMENT REPORT May, 2021

ADMINISTRATIVE:

There have been a few new services offered through NACOG. One is for financial assistance for funeral services when death was a result of COVID, and the other is "Bridges of Care" to help those who were diagnosed with COVID after discharged from the hospital (see flyers attached).

NACOG has also released a grant opportunity which, if awarded, can provide funding to replace the oven in the kitchen. The Community Services & Senior Center is in need of replacing the commercial oven in the kitchen which was donated to the center in 1979 from the Round Valley School District. The current oven is the original one used when the center first opened. For decades the center staff have kept the oven operating by ordering new parts however, it is getting very worn out. Currently, the oven doors must be held closed using a butter knife to lift the bottom latch and often times, only the top portion of the oven works. When we are able to get the bottom portion up to temperature, the oven doors pop open unexpectedly without warning. The oven has been used since it was donated 42 years ago and although it has served its purpose, it would be beneficial to have a fully operating oven for our daily meal preparation

Grant RFPs released and funding opportunities made available:

NACOG AAA Congregate Meals	Completed/Submitted	Awarded
NACOG AAA Home Deliv Meals	Completed/Submitted	Awarded
ADOT 5310	Completed/Submitted	Pending
United Way	Completed/Submitted	Pending
NACOG Supplemental	In Progress	Pending
NACOG Capital Supplemental	In Progress	Pending

I have continued to provide a newsletter each month for our participants and attach a copy to our Facebook page. If you would like a copy emailed to you, please let me know and I will add you to the email list.

SENIOR SERVICES:

Our Social hour continued throughout April and each week we had a good turnout. The most we had in one day was 14 seniors however, since we've been open from 7:00 a.m. – 2:00 p.m., we have had many people stopping in for information and services.

Our dining room has been open since May 3rd and we've consistently had 12 seniors in the dining hall for lunch. Our staff are excited to have the seniors back in the center, playing music and telling stories. There is a group of men who come daily to play pool and they held a small tournament on May 6th with fellow seniors from Pie Town.

Our collaborative partnership with the U of A Cooperative Extension for the **SILVER FIT** classes has continued with a consistent few who attend each week. The U of A has also offered to provide some additional senior nutrition classes and gardening classes. These should start soon.



Town Council Agenda Staff Report

TRANSPORTATION:

Our Transportation numbers continue to rise with 165 trips for April. We have had requests to extend our services to Nurtrioso and Greer so we are considering the expansion however, that would require an adjustment of staff, duties etc. I should have an update on this subject next month. We are hopeful that we will be awarded some operational funding through the 5310 grant to assist us in providing more transportation services. We have been providing transport to Show Low just once each month however, we are considering providing that service two times per month due to the increased requests. Once again, services are limited due to staff and funding but we will be looking for options.

April – Community Assistance and Senior Services Counts:

Senior Services		Low Income Assistance Services	
Congregate Meals	424	Food Commodity Box (households)	524
Home Delivered Meals	298	Rental Assistance	7
Long Term Care Meals	54	Adult Diapers	14
Indigent Meals	67	Fuel Cards	11
Total Meals Served	843	Emergency Water	1
		LIHEAP	34
Senior Food Boxes	123	Bus Pass	2
Pet Food Bags Delivered	2	Senior Equipment	1
Transportation Units	165	Food Essentials	5
Volunteer Hours	118	Utility Deposit/ Appliance Repair	3

Respectfully Submitted,
Robin Aguero



Town Council Agenda Staff Report

Coronavirus (COVID-19) Funeral Assistance

The COVID-19 pandemic has brought overwhelming grief to many families. At FEMA, our mission is to help people before, during and after disasters. We are dedicated to helping ease some of the financial stress and burden caused by the virus.

FEMA is providing financial assistance for COVID-19-related funeral expenses incurred after January 20, 2020.



To be eligible for funeral assistance, you must meet these conditions:

- The death must have occurred in the United States, including the U.S. territories, and the District of Columbia.
- The death certificate must indicate the death was attributed to or caused by COVID-19.
- The applicant must be a U.S. citizen, non-citizen national or qualified alien who incurred funeral expenses after January 20, 2020.
- There is no requirement for the deceased person to have been a U.S. citizen, non-citizen national or qualified alien.

Which expenses will qualify for reimbursement?

Examples of eligible expenses for funeral services and interment or cremation may include, but not limited to:

- Transportation for up to two people to identify the deceased individual
- The transfer of remains, a casket or urn
- A burial plot or cremation niche
- A marker or headstone
- Clergy or officiant services
- The arrangement of a funeral ceremony
- The use of funeral home equipment or staff
- Cremation or interment costs
- Costs associated with producing multiple death certificates

What information do I need to provide to FEMA?

Please have the following information before contacting FEMA to apply:

- Your name, social security number, date of birth, mailing address and contact phone numbers.
- The name, social security number and date of birth for each deceased individual.
- The location or address where the deceased individual passed away.
- Documentation and receipts for any assistance already received from other sources, including burial or funeral insurance, donations, voluntary agencies, other government programs or non-profit organizations.
- If you and another person both incurred funeral expenses for the same deceased individual(s), you can also provide that person as a co-applicant – include their name, social security number and date of birth on the application.

HOW DO I APPLY FOR THIS ASSISTANCE?

Call FEMA's COVID-19 Funeral Assistance Helpline at 1-844-684-6333 (TTY: 800-462-7585) from 9 a.m. to 9 p.m. ET, Monday – Friday and begin the application process.

For fastest service following your application, you can begin submitting documentation online through [Disasterassistance.gov](https://disasterassistance.gov), by fax 855-261-3452.

Documents may also be mailed to:
COVID-19 Funeral Assistance
P.O. Box 10001
Hyattsville, MD 20782

FREQUENTLY ASKED QUESTIONS

You can also visit us online at [FEMA.gov/funeral-assistance/faq](https://fema.gov/funeral-assistance/faq). Information is provided in several languages both by telephone and the website.



FEMA



Town Council Agenda Staff Report



Care Transitions

NACOG Area Agency on Aging has a new program for clients. The Bridges of Care program is designed to assist clients who are being discharged from the hospital after a Covid-19 diagnose or those who might be at a higher risk for contracting Covid-19 once returning home. Services may include Home Delivered Meals, Housekeeping, Attendant Care, and Respite Care.

**For more information about our available Supports and Services
Call Toll Free: 1-877-521-3500 or online at www.nacog.org**



Town Council Agenda Staff Report

Report for March & April 2021

Springerville Heritage Center & Casa Malpais Archaeological Park

- Visitor count in March for the Heritage Center was estimated to be approximately 171 visitors, and for April approximately 299 visitors.
- Casa Malpais site tours resumed for the season on March 2nd and will continue through mid-November (weather permitting). Tours are held twice daily, Tuesday through Saturday. Revenue generated in March from Casa Malpais site tours was \$304, and revenue generated in April was \$838.
- Hosted and assisted Terry Shove with an event at the Heritage Center for the Round Valley High School 10th graders, held on March 25th.
- Alpine Elementary School students attended a field trip to the Casa Malpais site and the Heritage Center museum rooms on April 16th.
- Susan attended the following webinars via Zoom during March & April:
 - Social Media in a Small Community
 - Make Better Business Decisions with Analytics
 - Online Store Set-up
- Our annual Open House at the Casa Malpais Archaeological site will be held on Saturday, May 29th from 9 AM – 3 PM (*see attached flyer*). This event is open to the public and a FREE event, although we'll have a donation jar available for anyone wishing to make a contribution. This year the Open House falls on the Saturday of Memorial Day weekend, and we'll have some patriotic give-away items for visitors.

Staff/volunteers will be spaced out along the hiking trails to answer questions and ensure visitors stay on the trails, as well as volunteers in the parking area at the base of the trail to greet people, direct them to the hiking trail starting point, etc. Lunch will be provided for volunteers and staff who will be assisting with the Open House.

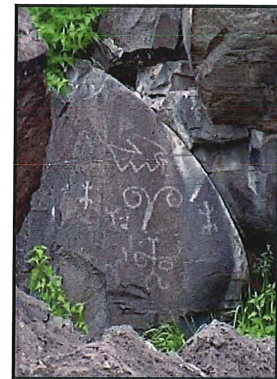
OPEN HOUSE

Casa Malpais Archaeological Park

Springerville, Arizona

Saturday - May 29, 2021 | 9 AM to 3 PM

Free Admission!



Join us for an Open House at the Casa Malpais Archaeological Park on Saturday, May 29th from 9 AM to 3 PM (*weather permitting*). Tour guides will be on site to answer questions. Tour fees are waived for the Open House - donations are greatly appreciated!

Good walking shoes or hiking shoes are recommended, as the hiking trails are rocky and steep in some sections (no open-toe shoes permitted). Temperatures can be extreme, so be sure to bring water, hats, sunscreen, etc. (*Sorry, no pets permitted at the site.*)

Directions to the Casa Malpais site: from the US 60/Main Street in Springerville, turn north on Papago Street (CarQuest store on corner). Continue on Papago all the way to the site - the road takes a slight jog to the left. Drive through the entrance gate and continue to the parking lot at the base of the Casa Malpais site.

Also be sure to stop by the Casa Malpais Museum inside the Springerville Heritage Center located at 418 East Main Street in downtown Springerville. Museum hours are 8 AM - 4 PM, Tuesday-Saturday. Free admission! For questions please call (928) 333-5375



SPRINGERVILLE MAGISTRATE COURT STATISTICAL REPORT

Pursuant to Town Ordinance 2.36.030 (E), the undersigned magistrate hereby submits a summary of court activities for the month of April 2021.

Civil citations filed: 11

Criminal citations filed: 15

Pre-trial conferences held: 12

Sentencings held: 18

Trials held: 0

A total of \$9002.43 was submitted to the Town of Springerville on the 11th day of May 2021, by check number 1057. See Remittance Report.

5-11-2021

DATE

Maisha A Gregory

MUNICIPAL COURT JUDGE

RECEIVED

MAY 12 2021



Town Council Agenda Staff Report

Springerville Police Department Agenda Items and staff report

1. Springerville Police Department 2021 Stats

	March	April	Total
Calls for service:	135	165	332
Self-initiated Calls	64	96	160
Citizen:	17	11	28
Agency Assist:	41	39	80
Speed citations:	19	17	36
Nonmoving	10	14	24
Crim Speed:	0	1	1
Total traffic citations:	29	32	61
Verb warning:	34	50	84
Written Warning:	16	30	46
DUI	0	2	2
Felony Cases	61	23	84
Misdemeanor	64	60	124
DV	4	8	12
Arrests	23	25	48

2. Recruit Kevin Davis is doing well in the academy. We receive weekly updates from the academy director who informs Kevin is performing above average. Recruit Davis is scheduled to graduate from the academy on Thursday June 10th at 1500 hours at the Northland Pioneer College in Snow Flake

3. We have submitted a grant to CARESAZ for an industrial size incinerator. This will allow us to properly dispose of dangerous drugs collected as evidence and prescription medication/drugs collected in our prescription drug drop off box.
4. We are waiting approval for the 2022 Governor's Office of Highway Safety Grants for a total amount of \$72,718.
5. We have submitted for a NCHIP grant (National Criminal History Improvement Program). The project title is "Information Technology and Communication." This grant will allow us to upgrade our computer software and purchase much needed up-to-date equipment.



Town Council Agenda Staff Report

5-2021

Mayor & Council Report for Public Works

Projects Completed in April/ May 2021

- Street sweeping
- Pothole repairs
- Multiple sewer call outs (plugged sewer lines)
- Multiple water turn on and off
- Water meter reads
- Water meter replacements
- Multiple water break/ repairs
- Street light repairs
- Cemetery- Funerals
- Working on Hooper Ranch Road, new material, blading
- Installed a new sewer line for the Public Safety Building

Projects Working On

- WIFA- Water projects
- WIFA- Sewer Projects
- HURF- Road Paving Projects Merrill & Sheldon
- CDBG/ ADA- Park and Town Hall
- Hot patching multiple roads (water repairs)
- Meter installs (Town)
- Hopi Adjudication Lawsuit
- Water meters for all wells (WIFA)
- List station meters (WIFA)
- Well rehab- Wilkins well (WIFA)
- Water line replacement- Merrill & Sheldon (WIFA)
- Public safety building- sewer line
- Town Hall roof repairs
- Painting the Senior Center

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 5/19/2021
SUBJECT: Consent Item(s)

SUGGESTED MOTIONS:

I move we adopt consent items 5a and 5b as presented.

OR

I move we do not approve or we table the consent items until next meeting.

STAFF REPORT

Please see attached documentation.



TOWN COUNCIL REGULAR MEETING

Minutes

Wednesday, April 21, 2021 at 6:00 pm

Attendees: Staff: Heidi Wink - Interim Town Manager/ Finance Director, Kelsi Miller - Town Clerk, Tim Rasmussen - Public Works Director / Interim Planning and Zoning Admin, Christina Estes-Werther - Legal Counsel, Robert Pena Jr. - Fire Chief/ PW Foreman, James Kemp- Police Sergeant

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

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TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Hanson called the meeting to order at 6:00 p.m.
Doug Henderson led the pledge of allegiance.

2. ROLL CALL:

Minutes:

The Town Clerk completed a Roll Call: Councilor Llamas - Present, Vice-Mayor MacKenzie- Present, Mayor Hanson - Present, Councilor Davis- Present, Councilor Reidhead -Present.
A quorum is present.

3. PUBLIC PARTICIPATION:

Minutes:

Terry Shove gave an update on High School sports. It is now baseball, softball, and track season. Students and parents must follow the AIA guidelines even though they are outside. She updated that next Tuesday they are doing an activity for Juniors to learn about going to college. The subjects include financial aid and scholarships. On May 5th she will host a career day for students, they have planned 16-17 speakers to help inspire the career paths of the youth.

Michelle Madrid addressed the Council. She informed them she is a long-time member of the community and has lived in the Coronado Acres neighborhood for 19 years. Her concerns are regarding the marijuana farm. She has reviewed all of the meetings. A recap of the concerns includes Council going forward with this project despite the election results of prop 207 in this area, Council's decision to put the farm in a residential area, concerns regarding disclosure to nearby citizens, public hearings, conflicts of interest, water resources, and quality of life to homeowners. She stated this company was asked to leave St. Johns and was voted down at the Town of Eagar. This company referred to the concerned citizens as gnats that need to go away. The farm's close proximity to the airport could affect FAA regulations and she is concerned it could ultimately affect the community's ability to offer emergency transport. She pointed out the Council has heard from the Round Valley Coalition for Family Values, Apache County Youth Coalition, long-standing community members, those in local government, healthcare workers, educators, business owners, parents, and friends and neighbors. You have committed to serving your people. She asked if Council is listening?

Jerry Campeau of Coronado Acres addressed the Council. He informed them today the wind blew from that direction blowing directly over his property. At the November 10th meeting, the farm said there are some minor agricultural smells. He believes Council has ignored the evidence from Oregon, Northern California, and Colorado. He is 175 yards from the farm's fence. He wanted to cite a case in Colorado that tends to contradict the comments made by the farm. In Colorado a resident claimed suit for a public nuisance from the smells coming off of a nearby marijuana farm. He has heard nothing from staff or Council that indicates they have looked at anything in way of negative opinion but rather he feels they are taking the word of the farm. This is in reference to the impacts on the environment and the residence. The winds carry everything over Coronado Acres and down town. He feels Council has done them all a great disservice. In Colorado the public nuisance case was once thrown out then it went to the 9th circuit court of appeals. They reinstated that case and sent it back to the district court saying this person has the right to sue because their quality of life was affected. He asked Council if money is more important than the community.

Shannon Latham with the Apache County Youth Council addressed the Council regarding marijuana dispensaries. Through the lottery system, Springerville was awarded two licenses. Colorado has 64% of its jurisdictions that have opted out of allowing marijuana. Right now Springerville, Eagar, and St. Johns are all in the same position. Once you allow it you can not opt-out. She said due to how they passed the laws it is very different for marketing in comparison to alcohol and cigarettes. It is a

lot freer. The availability will be much higher for youth if there are two dispensaries in this area. Dispensaries will result in higher potency of THC products. In places such as Washington, they saw increases in calls to poison control and hospitalizations from children accidentally ingesting edibles. She feels dispensaries will increase the number of people using marijuana and driving. She said we need to look at things besides dollars and tax incomes. She feels marijuana will also cost us.

Travis Udall addressed the Council as the school Superintendent. For the last 16 years, they have had almost 1500 students in our district 3500 parents, they deal with many social issues in our community. He has been a coach, teacher, and principal. He has watched the effects of marijuana on youth thousands of times with students he has dealt with. He feels they become "zombified" they lose interest in school, sports, and doing things in life. He feels this avenue is not the best for this area and for our families. As a school district, they want to work with the Town to form a more positive partnership and work together. This year they took a risk by opening the schools since day 1. They saw people move into our community by taking this risk. They saw an enrollment increase of about 150 students. They also saw an increase in their budget because of this. He would like to partner to find new ways to increase revenues for both towns. He asks Council to reconsider marijuana in our community.

Kay Dyson addressed the Council. She told Council as they enter the phase of litigation over land ownership and jurisdiction she requests Council to ask for the total removal of everything that is on that parcel. She stated pack it in, pack it out. She asks that after this is over they reinstate that parcel back to being zoned AR-43 to be consistent with the neighborhood. She would also like a hydrology study completed so if this happens again we have facts about our water. She asks the Council to work with her to have a strong economic base for our town. They have ideas for economic development and a committee could be created. She reminded them of all the interest the town has had in the past. This is just one more and things will be okay. She requests that they be a drug-free community. We need to focus on health, wellness, and vitality.

Kelsi Miller the Clerk read a written submission to be read during the call to the public from Joseph Jarvis. The statement read as follows: Since 2011, the Apache County FCD has been a partner in efforts to resolve the Coconino Street flooding in your Town. Our understanding is that flood hazard endangering infrastructure, homes, and business has been ongoing prior to 2011. In 2020, the FCD provided funds in the amount of \$22,500 to prepare engineering analyses, draft construction plans, and a formal grant application to FEMA in the amount of \$1.1M to resolve the flooding issues, and lay the foundation for permanent removal of this area from the floodplain. We learned through public information that the Council is considering canceling the grant application. The grant was received by FEMA in January of 2021 and is currently in the process of national review and selection. During this period of time, no construction work or other engineering work has occurred. No work by the Town is required at this time, unless/until the grant is selected for funding. To assist the Town in understanding its options with respect to the grant, we view three potential

scenarios: 1) The Town takes no action to cancel the grant, and the grant is not selected. In this scenario, the Town could either re-apply in future years, or use the existing engineering as the basis for a Town-funded construction solution.

2) The Town takes no action to cancel the grant, and the grant is selected. In this scenario, the Town would have approximately 3-4 years in the Period of Performance to construct the project. Minor administrative costs would be incurred by the Town to respond to FEMA requests for information, in the environmental review of the project, as a requirement of federal funding. The environmental review is paid for entirely by FEMA. At any time, the Town could decline to spend the grant to resolve the problem.

3) The Town cancels the grant, while it is currently in the selection process (current proposal.) This could potentially bias the selection process against future efforts by the Town to secure federal funding, and is an unnecessary action, should scenario 1 be the result. If the project were to be funded in the future, the costs for the engineering, paid for by the FCD, would not be eligible as part of the Town's 25% in-kind contribution. In either scenario, the flood hazard continues to exist. It is plausible that the litigation referenced could be resolved within the period of performance of the selected grant. It is also plausible that if funded by the grant, the property values would increase, thereby having a positive impact on the litigation. If the grant is not selected, there would be no impact on the litigation. The FCD is pleased to assist communities in its flood hazard mitigation, as historic data indicates this has the highest return on taxpayer dollars. It could be argued that canceling the grant prior to the outcome of the FEMA selection process, does not place the Town in a favorable light to resolve the historic problem, especially when there is no additional engineering or grant administration work being undertaken. It seems that none of the other parties involved in this application were informed of Springerville's intent. Please consider all options before making a decision to cancel your application.

4. COUNCIL, MANAGER AND STAFF REPORTS:

a. Mayor & Council Reports: Summary Updates on committee meetings.

Minutes:

Mayor Hanson reported he attended a meeting in Eagar with Apache and Navajo Counties Mayor and Councils. It went well he is happy to report Snowflake and other towns plan to have their summer events coming back this year. We will also have our rodeo, fireworks, and parade.

b. Interim Manager Heidi Wink: Summary Updates & presentation(s)

c. Staff Reports: Summary Updates

Minutes:

Fire Chief Robert Pena addressed the Council. He updated that work is progressing on the new fire station and he invited Council to come take a look. They have the flagpole up and ready. The extraction tools came in and it was used for the first time on an accident. The new air packs should be in service within a week or two. Mayor Hanson asked when the doors will arrive. Mr. Pena responded they are scheduled for May, but with COVID it could change.

Kelsi Miller reported we will have our Independence day celebration including fireworks and parade on Saturday, July 3rd this year.

5. CONSENT ITEMS:

Minutes:

ACTION: Robert MacKenzie/ Shelly Reidhead motioned to approve consent items 5a,5b, 5c as presented.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

- a. Consider approval of the proposed transfer from General Fund grant match to General Fund legal department by \$45,000 as presented.
- b. Consider approval of the March 17, 2021 Regular Town Council minutes.
- c. Consider ratification and approval of accounts payable register from 3/08/21 to 4/12/21.

OLD BUSINESS

6. COCONINO FLOOD MITIGATION:

Minutes:

DISCUSSION: Interim Town Manager Heidi Wink explained we are still doing some research on this item and would like to ask the Council to table the item until our research is complete. Councilor Llamas suggested this is an item that we can be add to a work session. Council agreed.

ACTION: Robert MacKenzie / Shelly Reidhead motioned to table this item.

Vote results:

Ayes: 5 / Nays: 0

7. ARIZONA PARKS AND TRAILS GRANT:

Minutes:

DISCUSSION: Interim Town Manager Wink explained this is the grant that was supposed to coincide with the Community Development Block Grant. CDBG was going to be used as our matching funds. Since we have not received the grant we can not use that. We will be out of pocket over \$300,000. Staff is asking if they would like to go through with the grant. Councilor MacKenzie asked if we have gotten the grant. She responded not yet. He asked is their a chance we will get the grant. She said possibly.

ACTION: Shelly Reidhead/ Ruben Llamas we do not move forward with the application for the AZ Parks and Trails Grant.

Vote results:

Ayes: 5 / Nays: 0

8. WHITE MOUNTAINS FLOWER AGREEMENTS:

Minutes:

COUNCILOR LLAMAS DECLARED A CONFLICT AND RECUSED HIMSELF FROM THIS AGENDA ITEM.

1ST ACTION: Richard Davis/ Shelly Reidhead motion to enter into executive session at 6:25 pm.

VOTE: AYES:4 NAYES: 0

2nd ACTION: / motion to enter into regular session at 7:07 pm.

VOTE: AYES:4 NAYES: 0

3rd ACTION: Robert MacKenzie / Shelly Reidhead motioned to cancel the development and lease agreement with White Mountain Flower, and direct the attorney to proceed as instructed.

VOTE: AYES:4 NAYES: 0

NEW BUSINESS

9. TOWN ATTORNEY CANDIDATES:

Minutes:

1st ACTION: Robert MacKenzie/ Shelly Reidhead motioned to enter into executive session for this item at 7:09 pm.

VOTE: Ayes: 5 Nays:0

2nd ACTION: Robert MacKenzie / Ruben Llamas motioned to enter into regular session at 7:32 pm.

VOTE: Ayes: 5 Nays:0

3rd ACTION: Ruben Llamas/ Richard Davis motioned we open negotiations with Tosca Henry regarding her interest as Town Attorney.

VOTE: Ayes: 5 Nays:0

10. MCCAULEY CONSTRUCTION PROJECT AWARD:

Minutes:

ACTION: Shelly Reidhead / motioned we award bid and approve payment to McCauley Construction, Inc. in the amount of \$428,307.00, authorize change order authority to the interim Town Manager for 10% of the bid amount, and authorize the interim Town Manager to execute the necessary documents.

DISCUSSION:

Vote results:

Ayes: 5 / Nays: 0

11. INTERGOVERNMENTAL AGREEMENT REGARDING NORTHEREASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY:

Minutes:

ACTION: Ruben Llamas / Robert MacKenzie motioned to adopt the updated intergovernmental agreement with Northeastern Arizona Law Enforcement Training Academy as presented.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

12. PROCLAMATION OF FAIR HOUSING:

Minutes:

ACTION: Robert MacKenzie / Richard Davis motioned to proclaim April 2021 as Fair Housing month in the Town of Springerville.

Vote results:

Ayes: 5 / Nays: 0

13. ADJOURNMENT:

Minutes:

ACTION: Robert MacKenzie / Shelly Reidhead motioned to adjourn at 7:35 pm.

Vote results:

Ayes: 5 / Nays: 0

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read during the call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.



TOWN OF SPRINGERVILLE

"GATEWAY TO THE WHITE MOUNTAINS"

Council Meeting May 19, 2021

Check Register

04/13/21 thru 05/11/21 Accounts Payable Expenses	\$304,320.26
Pay Period End 04/10/21 & 04/24/21	\$98,897.93
Total Expensed Dollar Amount for Consent Agenda	\$403,218.19
Total Revenue Received 04/13/21 thru 05/11/21	\$414,585.35

Balances on all cash accounts as of May 11, 2021

Checking Account	\$5,092,942.31
LGIP Savings	\$3,031,483.25

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/22/2021	97958	Proforce Law Enforcement	8-supressor for 556mini2	7,529.91- V	01-130-5042
04/14/2021	98024	ADEQ	WIFA - Wilkins Well Rehab Permit	1,250.00	10-210-5302
04/14/2021	98025	Apache Co Treasurer	March 2021	20.44	01-000-2011
04/14/2021	98026	AZ Correctional Industries	Traffic Ticket Compaint forms- 2,000	934.30	01-130-5019
04/14/2021	98027	AZ State Treasurer	5034 March 2021	5,695.40	01-000-2011
04/14/2021	98028	Brewer Law Office	Gaston, William TR2021-2	20.00	01-106-5055
04/14/2021	98029	Frontier	928-333-2686	139.79	01-140-5016
04/14/2021	98029	Frontier	928-333-2555	86.20	01-115-5016
04/14/2021	98029	Frontier	928-333-2555	19.60	01-120-5016
04/14/2021	98029	Frontier	928-333-2555	19.59	01-125-5016
04/14/2021	98029	Frontier	3928-333-2555	156.73	01-130-5016
04/14/2021	98029	Frontier	928-333-2555	19.59	01-150-5016
04/14/2021	98029	Frontier	928-333-2555	19.59	02-170-5016
04/14/2021	98029	Frontier	928-333-2555	39.18	10-210-5016
04/14/2021	98029	Frontier	928-333-2555	31.35	11-215-5016
04/14/2021	98029	Frontier	928-333-5016	78.43	02-170-5016
04/14/2021	98029	Frontier	928-333-5746	215.71	04-180-5016
04/14/2021	98029	Frontier	92-333-5197	112.39	04-180-5016
04/14/2021	98030	Gust Rosenfeld P.L.C.	March legal services for franchise & telecommunications	174.00	01-106-5131
04/14/2021	98031	Killum Pest Control	Airport	45.00	04-180-5062
04/14/2021	98031	Killum Pest Control	PW	45.00	02-170-5062
04/14/2021	98031	Killum Pest Control	FD/AC/PD/TH	180.00	01-145-5062
04/14/2021	98031	Killum Pest Control	VVW	45.00	11-215-5062
04/14/2021	98031	Killum Pest Control	SC	45.00	16-240-5062
04/14/2021	98032	Quincy Orona Originals	Shirts for Fire Dept	365.69	01-140-5008
04/14/2021	98033	Timothy B. Shaffery Law Office	legal fee March 2021	2,964.00	01-106-5138
04/14/2021	98034	United Fire Equip Co	Helmets	980.75	01-140-5064
04/14/2021	98034	United Fire Equip Co	Hoods	309.40	01-140-5064
04/14/2021	98034	United Fire Equip Co	Gloves	195.65	01-140-5064
04/14/2021	98034	United Fire Equip Co	Gloves	554.95	01-140-5064
04/14/2021	98034	United Fire Equip Co	Gloves	43.47	01-140-5064
04/14/2021	98035	York Technical Resources LLC	AWOS Annual Inspeccion	996.20	04-180-5061
04/21/2021	98036	Afiac	April 2021	173.22	01-000-2024
04/21/2021	98037	Bashas	Sugar, Flour, Veg Soup, Chick Noodle & Tomato Soup	727.14	19-255-5060
04/21/2021	98038	Brown & Brown Law Offices	water adjudication March 2021	2,796.79	10-210-5033
04/21/2021	98039	LegalShield	Prepaid Legal	59.80	01-000-2019
04/21/2021	98040	McCauley Construction Inc.	ADA Park Project	115,346.70	25-285-5302
04/21/2021	98041	Navopache Electric Co-Op	2358805	31.30	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2358805	45.70	01-140-5021

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/21/2021	98041	Navopache Electric Co-Op	2360305	68.78	01-140-5021
04/21/2021	98041	Navopache Electric Co-Op	2362505	48.06	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2362605	89.77	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2366010	211.60	01-115-5021
04/21/2021	98041	Navopache Electric Co-Op	2366105	40.91	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2375605	395.71	11-215-5021
04/21/2021	98041	Navopache Electric Co-Op	2376005	88.68	01-150-5021
04/21/2021	98041	Navopache Electric Co-Op	2383805	489.13	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2386607	42.02	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2393005	176.05	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2398205	133.48	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2398305	164.65	01-155-5021
04/21/2021	98041	Navopache Electric Co-Op	2400005	60.96	01-135-5021
04/21/2021	98041	Navopache Electric Co-Op	2403405	55.57	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2403505	261.82	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2407505	270.72	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2422805	572.57	22-270-5021
04/21/2021	98041	Navopache Electric Co-Op	2423705	137.53	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2474405	40.92	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	2509705	807.66	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2509805	1,876.58	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	2597905	256.01	11-215-5021
04/21/2021	98041	Navopache Electric Co-Op	2599605	74.35	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2601505	1,624.60	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2602305	79.17	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	2602405	1,967.10	11-215-5021
04/21/2021	98041	Navopache Electric Co-Op	2604405	246.90	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	3856405	58.64	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	4012305	132.40	01-115-5021
04/21/2021	98041	Navopache Electric Co-Op	5579500	310.77	01-130-5021
04/21/2021	98041	Navopache Electric Co-Op	6174700	87.13	01-115-5021
04/21/2021	98041	Navopache Electric Co-Op	6174700	286.29	01-150-5021
04/21/2021	98041	Navopache Electric Co-Op	6174700	24.90	01-120-5021
04/21/2021	98041	Navopache Electric Co-Op	6174700	16.60	01-125-5021
04/21/2021	98041	Navopache Electric Co-Op	6626400	451.08	10-210-5021
04/21/2021	98041	Navopache Electric Co-Op	7001500	105.07	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	7578900	398.42	04-180-5021
04/21/2021	98041	Navopache Electric Co-Op	7602400	1,045.95	04-180-5021
04/21/2021	98041	Navopache Electric Co-Op	7602500	260.36	04-180-5021
04/21/2021	98041	Navopache Electric Co-Op	7830700	118.19	01-160-5021
04/21/2021	98041	Navopache Electric Co-Op	7811200	108.30	02-170-5021
04/21/2021	98041	Navopache Electric Co-Op	7901100	52.28	01-115-5021

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/21/2021	98041	Navopache Electric Co-Op	7973300	40.92	04-180-5021
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	18.10	01-115-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	20.81	01-120-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	314.20	01-125-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	6.88	01-130-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	7.51	01-140-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	5.51	01-150-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	16.12	02-170-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	6.52	03-175-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	18.51	04-180-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	170.92	10-210-5010
04/21/2021	98042	Pitney-Bowes Purchase Power	Postage April	170.92	11-215-5010
04/21/2021	98043	Shamrock Foods Co	Ketchup, sauce, pickle, buns	332.22	19-255-5060
04/21/2021	98043	Shamrock Foods Co	plates	29.37	15-235-5089
04/21/2021	98044	Town of Eagar	1/2 NPC Electric April 2021	109.41	01-115-5048
04/21/2021	98045	Ann Rogers	Refund Water Deposit Balance	7.00	10-000-2025
04/21/2021	98045	Ann Rogers	Refund Sewer Deposit Balance	50.00	11-000-2025
04/21/2021	98046	White Mountain Communications	6 Radio Installations	707.63	01-140-5140
04/21/2021	98047	WMRMC	Med Clearance- Shawn Jackson	75.00	01-130-5134
04/21/2021	98047	WMRMC	Med Clearance- Kendra Weishaar	75.00	01-130-5134
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	500.00	01-000-4006
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	300.00	01-000-4004
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	125.00	01-000-4005
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	30.00	01-000-4008
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	25.00	01-000-4008
04/22/2021	98048	Dodge, Chris	Reimbursement of funds pd to Town for White Mountain Flower	4,007.40	01-000-4004
04/22/2021	98049	Future Tire	4 tires for 46 truck	519.01	02-170-5024
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	50.00	01-000-4006
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	9,600.00	01-000-4016
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	2,561.00	11-000-4105
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	1,854.51	01-000-4028
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	3,980.34	02-000-4028
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	100.00	10-000-2025
04/22/2021	98050	Petuck, Steve	Reimbursement of funds pd to Town for White Mountain Flower	100.00	11-000-2025
04/22/2021	98051	Proforce Law Enforcement	8-supressor for 556mini2	7,529.91	01-130-5042
04/22/2021	98051	Proforce Law Enforcement	Credit for returned Glock 9mm Handgun	446.22	01-135-5042
04/22/2021	98052	Webstaurant Store	Sink, table, faucet for new fire dept.	1,179.91	01-140-5071
04/28/2021	98056	Cowboy Up Hay and Ranch Supply	2 bags of dog food	45.71	01-135-5046
04/28/2021	98057	Ford Credit Dept 67-434	2018 Police Chief Vehicle	3,683.31	01-130-5093
04/28/2021	98057	Ford Credit Dept 67-434	2018 Police Chief Vehicle interest	123.49	01-130-5094
04/28/2021	98058	GreatAmerica Financial Svcs	TH Lanier lease principal	375.17	01-115-5093
04/28/2021	98058	GreatAmerica Financial Svcs	TH Lanier Lease Interest	34.15	01-115-5094

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/28/2021	98058	GreatAmerica Financial Svcs	Additional prints	8.50	01-115-5019
04/28/2021	98058	GreatAmerica Financial Svcs	Additional prints	2.30	01-120-5019
04/28/2021	98058	GreatAmerica Financial Svcs	Additional prints	3.20	01-125-5019
04/28/2021	98058	GreatAmerica Financial Svcs	Additional prints	4.10	02-170-5019
04/28/2021	98058	GreatAmerica Financial Svcs	Additional prints	4.52	10-210-5019
04/28/2021	98058	GreatAmerica Financial Svcs	SC Lanier lease principal	106.83	16-240-5093
04/28/2021	98058	GreatAmerica Financial Svcs	SC Lanier lease interest	9.72	16-240-5094
04/28/2021	98059	Round Valley Little League	Park Deposit Refund - Maria Corredor	50.00	01-000-2027
04/28/2021	98059	Round Valley Little League	Park Deposit Refund - Maria Corredor	50.00- V	01-000-2027
04/28/2021	98060	Mohave Environmental Lab corp	Sewer testing for August	230.00	11-215-5123
04/28/2021	98060	Mohave Environmental Lab corp	3 microbiological water, 5 fecal & 5 courier service	365.00	11-215-5123
04/28/2021	98060	Mohave Environmental Lab corp	2 microbiological water analysis	60.00	10-210-5123
04/28/2021	98060	Mohave Environmental Lab corp	Water testing Nitrogen, PH, Trihalomethanes	350.00	10-210-5123
04/28/2021	98061	NBA Bank Card Center	Trade name fee	10.00	01-105-5027
04/28/2021	98061	NBA Bank Card Center	Corner bead and door set	38.83	01-140-5071
04/28/2021	98061	NBA Bank Card Center	Corner bead, lean, plastic sheets, brads, keyless entry, door sets,	439.98	01-140-5071
04/28/2021	98061	NBA Bank Card Center	Metal Ammo Storage	648.58	01-130-5058
04/28/2021	98061	NBA Bank Card Center	Camera Battery	6.52	01-135-5061
04/28/2021	98061	NBA Bank Card Center	Contains for headstart meals	37.17	22-270-5089
04/28/2021	98061	NBA Bank Card Center	Stain, rugs, runners, corner guards	411.67	16-240-5058
04/28/2021	98061	NBA Bank Card Center	Logitech wireless combo	29.37	16-240-5058
04/28/2021	98061	NBA Bank Card Center	Cardstock, lysol toilet cleaner, airwisch, fresheners	91.76	16-240-5059
04/28/2021	98061	NBA Bank Card Center	Flat coin wrappers, donation box locks	110.15	16-240-5058
04/28/2021	98061	NBA Bank Card Center	Outdoors Ashtray	94.72	46-385-5062
04/28/2021	98061	NBA Bank Card Center	Channel posts, turn signs, speed signs	650.50	02-170-5137
04/28/2021	98061	NBA Bank Card Center	Sewer nozzle - Low flow bulldog	1,971.12	11-215-5064
04/28/2021	98061	NBA Bank Card Center	Pavilion Plans	12.47	01-100-5135
04/28/2021	98061	NBA Bank Card Center	Caps and T Shirts	774.03	01-150-5076
04/28/2021	98061	NBA Bank Card Center	Rack cards and Springerville magnets	375.13	01-150-5019
04/28/2021	98061	NBA Bank Card Center	Cookie Dough	11.31	04-180-5030
04/28/2021	98061	NBA Bank Card Center	Windsock	348.79	04-180-5061
04/28/2021	98061	NBA Bank Card Center	Cookie Dough	11.31	04-180-5030
04/28/2021	98061	NBA Bank Card Center	Sling TV for Airport	60.00	04-180-5025
04/28/2021	98061	NBA Bank Card Center	US Flags	105.94	04-180-5062
04/28/2021	98061	NBA Bank Card Center	Crack seal applicator	977.55	04-180-5092
04/28/2021	98061	NBA Bank Card Center	USPS Shipping to Lazy Gate	8.25	04-180-5010
04/28/2021	98061	NBA Bank Card Center	Bulbs for beacons	86.18	04-180-5061
04/28/2021	98062	Petty Cash	US Post Office Mailing of Brochures	9.05	01-150-5010
04/28/2021	98062	Petty Cash	Western Drug Styrofoam	4.35	01-150-5009
04/28/2021	98062	Petty Cash	Stamps for gift shop sales	11.00	01-150-5010
04/28/2021	98062	Petty Cash	Water for casa tours	6.15	01-150-5060
04/28/2021	98062	Petty Cash	Keys for new doors	6.52	01-150-5030

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/28/2021	98062	Petty Cash	Brochure mailing	8.55	01-150-5010
04/28/2021	98062	Petty Cash	Poster Tubes for gift shop	11.97	01-150-5030
04/28/2021	98063	Rhinehart Oil Co. , LLC	Fuel 04/01-4/15/21	299.72	01-130-5011
04/28/2021	98063	Rhinehart Oil Co. , LLC	Fuel 04/1-4/15/21	120.83	01-135-5011
04/28/2021	98064	Springerville Plaza LLC	Overpayment on account 30303004	83.17	10-000-1012
04/28/2021	98065	Woodson Engineering & Surveying	ADA Improvements 3/20-4/16/21	3,215.00	25-285-5301
04/28/2021	98065	Woodson Engineering & Surveying	General Engineering 3/20-4/16/21	410.00	02-170-5301
04/28/2021	98065	Woodson Engineering & Surveying	2021 Street 3/20-4/16	6,077.24	02-170-5301
04/28/2021	98066	Xerox Corporation	WC7328 Billable prints and copies March 21	14.73	01-130-5019
04/28/2021	98067	Woodland Bldg Center	Outdoor carpet tape	34.31	03-175-5062
04/28/2021	98067	Woodland Bldg Center	Tray liner	7.63	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Caulk	14.14	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Doors for cabinet for PD hinges, hasp, plywood	173.43	01-145-5062
04/28/2021	98067	Woodland Bldg Center	Return and new hinges for PD cabinets	.33	01-145-5062
04/28/2021	98067	Woodland Bldg Center	Compression couplings	10.43	01-160-5047
04/28/2021	98067	Woodland Bldg Center	Flood light	54.54	01-145-5062
04/28/2021	98067	Woodland Bldg Center	Master locks	17.45	01-130-5030
04/28/2021	98067	Woodland Bldg Center	paint, liq nail, caulk, brush, roller	83.68	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Sheetrock, foam	97.58	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Sheetrock	6.63	01-140-5071
04/28/2021	98067	Woodland Bldg Center	pressure treated, pine, and box of screws	86.17	01-160-5047
04/28/2021	98067	Woodland Bldg Center	Straps, tape, epoxy to repair PD and greenhouse	29.86	01-145-5062
04/28/2021	98067	Woodland Bldg Center	Flushometer kit and Vacuum beaker assembly	34.88	01-160-5047
04/28/2021	98067	Woodland Bldg Center	Toilets and pumbing items	465.69	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Gate hinges	17.43	02-170-5062
04/28/2021	98067	Woodland Bldg Center	Breakers	100.35	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Full circle bubbler and weed be gone	60.71	01-160-5047
04/28/2021	98067	Woodland Bldg Center	Paint	316.37	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Cover Box and Caulk Paint	21.27	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Adapters, wall moldings, main tees, yard hydrants	1,078.29	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Rope Snap	41.41	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Tie Wire	10.45	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Tie Wire	10.45	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Tie Wire Return	10.45	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Ceiling Tile	102.47	01-145-5062
04/28/2021	98067	Woodland Bldg Center	Cable	128.63	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Romex, covers, boxes	16.87	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Weatherproof GFCI	28.90	01-160-5047
04/28/2021	98067	Woodland Bldg Center	Vinyl Flooring	884.59	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Vinyl Flooring	937.09	01-140-5071
04/28/2021	98067	Woodland Bldg Center	Vynil Flooring	937.09	01-140-5071
04/28/2021	98067	Woodland Bldg Center	liq nail and wall plates	13.22	01-140-5071

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
04/28/2021	98067	Woodland Bldg Center	Jumbo duplex plate	4.55	01-140-5071
04/28/2021	98068	Maria Corredor	Park Deposit Refund - Maria Corredor	50.00	01-000-2027
05/05/2021	98069	Albertsons / Safeway	tortillas, pickles, dices tomatoes	53.18	21-265-5060
05/05/2021	98069	Albertsons / Safeway	bananas	5.16	15-235-5060
05/05/2021	98069	Albertsons / Safeway	postage stamps	33.91	03-175-5010
05/05/2021	98069	Albertsons / Safeway	foil	9.99	15-235-5069
05/05/2021	98069	Albertsons / Safeway	Cheerios, kix, pasta, food coloring	49.91	21-265-5060
05/05/2021	98069	Albertsons / Safeway	lettuce	2.04	21-265-5060
05/05/2021	98069	Albertsons / Safeway	milk	8.86	21-265-5060
05/05/2021	98070	Apache Co Board of Supervisor	Monthly Payment	3,356.25	01-110-5056
05/05/2021	98071	Ascent Aviation Group, Inc.	Jet Refueler	350.00	04-180-5023
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	24.03	01-115-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	11.05	01-120-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	11.05	01-125-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	11.05	01-130-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	22.49	01-135-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	37.00	01-140-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	11.05	01-150-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	44.98	01-160-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	38.25	02-170-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	37.00	04-180-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	38.25	10-210-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	37.00	11-215-5018
05/05/2021	98072	Blue Hills Env Assn Inc.	May Services	37.00	22-270-5018
05/05/2021	98073	Car Quest	Oxygen	33.47	02-170-5028
05/05/2021	98074	Dana Kepner Company	10 - 4 x 20 PVC sewer pipe	336.10	01-140-5071
05/05/2021	98074	Dana Kepner Company	20 - 4 x 20 PVC sewer pipe	672.30	11-215-5129
05/05/2021	98074	Dana Kepner Company	2" x 100' 200 PSI Poly tubing	466.25	10-210-5302
05/05/2021	98075	Davis Hardware	2 day lawn mower rental	71.46	01-160-5023
05/05/2021	98075	Davis Hardware	LED bulbs for windsock	37.07	04-180-5061
05/05/2021	98075	Davis Hardware	Cable Lock	18.54	04-180-5061
05/05/2021	98075	Davis Hardware	Concrete stain, brush, mini-trim, red sand blocks	65.60	16-240-5062
05/05/2021	98075	Davis Hardware	Red sand blocks	10.67	16-240-5062
05/05/2021	98075	Davis Hardware	Items for shelving & building repairs	104.39	04-180-5062
05/05/2021	98075	Davis Hardware	Key ID tags, marking paint	44.46	01-160-5030
05/05/2021	98075	Davis Hardware	Cable Lock for hangars	18.54	04-180-5061
05/05/2021	98075	Davis Hardware	2 gallon vegetation killer	91.62	01-160-5047
05/05/2021	98075	Davis Hardware	Drill gun	87.27	04-180-5073
05/05/2021	98075	Davis Hardware	Ace Weed & Feed	255.23	01-160-5047
05/05/2021	98075	Davis Hardware	Deluxe Edgeguard Spreader	70.91	01-160-5073
05/05/2021	98075	Davis Hardware	Discount Taken	68.45	01-160-5047
05/05/2021	98076	Frank Cassidy P.C.	Legal services for April 2021	2,320.50	01-106-5131

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/05/2021	98077	White Mountain Historical Society	Valle Redondo Video DVD	10.00	01-000-2006
05/05/2021	98078	Carol Sletten	Greeting Card	2.80	01-000-2006
05/05/2021	98079	David, Verna	Necklace and earring set red/gray	44.80	01-000-2006
05/05/2021	98079	David, Verna	Necklace white green and brown	50.40	01-000-2006
05/05/2021	98079	David, Verna	Kachina Buffalo Dancer	59.15	01-000-2006
05/05/2021	98079	David, Verna	Kachina small x3	136.50	01-000-2006
05/05/2021	98080	James Beaman	Wood vase (corn, feathers, arrows)	105.00	01-000-2006
05/05/2021	98081	Rusty Childress	Luna lake sunset canvas	201.60	01-000-2006
05/05/2021	98081	Rusty Childress	Unframed Prints	35.00	01-000-2006
05/05/2021	98081	Rusty Childress	Hulsey lake frameless float print	175.00	01-000-2006
05/05/2021	98082	NACOG	Davis Bacon labor standards & coompliance	2,500.00	25-285-5014
05/05/2021	98083	Napa Auto Parts	air filter	83.05	11-215-5024
05/05/2021	98083	Napa Auto Parts	battery	165.82	02-170-5024
05/05/2021	98083	Napa Auto Parts	wiper blades	29.44	01-130-5024
05/05/2021	98083	Napa Auto Parts	handle/freight	145.64	01-160-5024
05/05/2021	98083	Napa Auto Parts	fuel line, fuel pump, ring terminal	78.39	02-170-5024
05/05/2021	98083	Napa Auto Parts	2 blades	20.21	02-170-5024
05/05/2021	98083	Napa Auto Parts	lucas oil, motor tune up	42.79	02-170-5024
05/05/2021	98083	Napa Auto Parts	washer fluid, brake cleaner, WD-40	83.18	02-170-5028
05/05/2021	98084	Quill	Town Manager chair & paper	281.00	01-115-5058
05/05/2021	98084	Quill	11x17 paper& 8.4x14 paper	138.80	01-115-5009
05/05/2021	98085	Round Vailey Rodeo	2021 Buckle Donation	175.00	01-105-5020
05/05/2021	98086	Standard Electric	8" LED bulbs	334.56	01-140-5071
05/05/2021	98086	Standard Electric	4 ft LED bulbs	99.98	01-140-5071
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	48.60	01-115-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	33.56	01-120-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	34.39	01-125-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	197.32	01-130-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	28.62	01-140-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	18.02	01-145-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	21.55	01-150-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	7.73	01-155-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	11.48	01-160-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	68.22	02-170-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	32.40	03-175-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	31.54	04-180-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	68.01	10-210-5004
05/05/2021	98087	Standard Insurance Co, RA	00 156419 0003 May 21	55.65	11-215-5004
05/05/2021	98088	TOS Municipal Property	Fire Truck USDA payment	1,933.80	01-100-5988
05/05/2021	98088	TOS Municipal Property	Public Safety Building USDA Payment	1,678.60	01-100-5988
05/05/2021	98089	United Food Bank	bread, pastry, bell peppps, squash, potatoes, oranges, meat, pb, spice	56.24	19-255-5060
05/05/2021	98090	Tmiothy & Jennifer Hale	Sewer Deposit Refund - 106 S Papago	11.37	11-000-2025

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/05/2021	98091	Valley Auto Parts	gator line	111.09	01-160-5061
05/05/2021	98091	Valley Auto Parts	gator line	111.09	02-170-5061
05/05/2021	98091	Valley Auto Parts	gator line	111.08	11-215-5061
05/05/2021	98091	Valley Auto Parts	gator line	111.08	10-210-5061
05/05/2021	98092	Verizon Wireless	March cell phones	48.88	04-180-5016
05/05/2021	98092	Verizon Wireless	March Cell Phones	35.87	10-210-5016
05/05/2021	98092	Verizon Wireless	March cell phones	35.86	11-215-5016
05/05/2021	98092	Verizon Wireless	March cell phones	38.77	42-365-5016
05/05/2021	98093	Woodland Bldg Center	Stain, Paint Brush	54.46	01-140-5071
05/05/2021	98093	Woodland Bldg Center	Spray paint	14.70	01-140-5071
05/11/2021	98095	Rhinehart Oil Co. , LLC	Fuel 2/28/2021	154.39	01-130-5011
05/11/2021	98095	Rhinehart Oil Co. , LLC	Fuel 3/15/2021	605.97	01-130-5011
05/11/2021	98095	Rhinehart Oil Co. , LLC	Fuel 03/15-3/31/21	117.59	01-135-5011
05/11/2021	98095	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	561.21	01-130-5011
05/11/2021	98095	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	54.69	01-135-5011
05/11/2021	98095	Rhinehart Oil Co. , LLC	Finance Fee Act R0005174	8.08	01-130-5027
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15/2021	34.17	02-170-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	154.61	01-155-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	79.35	01-160-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	77.71	01-145-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	116.55	02-170-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	62.11	11-215-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	150.84	10-210-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	52.33	04-180-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Bulk Fuel	686.72	02-170-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Bulk Fuel	147.15	10-210-5011
05/11/2021	98096	Rhinehart Oil Co. , LLC	Bulk Fuel	147.15	11-215-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Finance Fee Charge	1.17	03-175-5027
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/15/2021	43.17	13-225-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/15/2021	43.17	15-235-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/15/2021	43.16	42-365-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/30/2021	17.41	13-225-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/30	17.41	15-235-5011
05/11/2021	98097	Rhinehart Oil Co. , LLC	Fuel 4/30	17.42	42-365-5011
05/11/2021	98098	Rhinehart Oil Co. , LLC	Fuel 4/15-4/30/21	135.10	01-140-5011
05/11/2021	98099	Ascent Aviation Group, Inc.	Jet A Fuel	19,026.76	04-180-5090
05/11/2021	98099	Ascent Aviation Group, Inc.	white bucket	108.66	04-180-5061
05/11/2021	98100	Crafco, Inc	Polyflex Type	2,492.39	04-180-5092
05/11/2021	98101	Devin Brown	Legal Prosecution Fees April 2021	1,245.00	01-106-5068
05/11/2021	98102	Future Tire	4 tires for 46 truck	581.20	02-170-5024
05/11/2021	98103	Lowes Business Acct/synbc	Kitchen & Classroom Cabinets	1,756.63	01-140-5071
05/11/2021	98103	Lowes Business Acct/synbc	Cabinets	344.46	01-140-5071

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/11/2021	98104	Mountain Mobile Auto Glass LLC	Building window tint - Public Safety Building	3,480.00	01-140-5071
05/11/2021	98105	Pierce Coleman PLLC	Legal Services for April 2021	7,689.00	01-106-5131
05/11/2021	98106	Quill	Chair for finance office	97.91	01-120-5058
05/11/2021	98106	Quill	laser jet and toner	409.07	01-115-5009
05/11/2021	98107	RAGHT	May 2021 Premium	4,552.10	01-000-2020
05/11/2021	98107	RAGHT	May 2021 Premium	625.41	01-115-5004
05/11/2021	98107	RAGHT	May 2021 Premium	904.06	01-120-5004
05/11/2021	98107	RAGHT	May 2021 Premium	387.78	01-125-5004
05/11/2021	98107	RAGHT	May 2021 Premium	9,288.02	01-130-5004
05/11/2021	98107	RAGHT	May 2021 Premium	1,229.57	01-135-5004
05/11/2021	98107	RAGHT	May 2021 Premium	1,675.04	01-140-5004
05/11/2021	98107	RAGHT	May 2021 Premium	507.77	01-145-5004
05/11/2021	98107	RAGHT	May 2021 Premium	681.27	01-150-5004
05/11/2021	98107	RAGHT	May 2021 Premium	502.52	01-155-5004
05/11/2021	98107	RAGHT	May 2021 Premium	990.45	01-160-5004
05/11/2021	98107	RAGHT	May 2021 Premium	3,447.81	02-170-5004
05/11/2021	98107	RAGHT	May 2021 Premium	1,233.82	03-175-5004
05/11/2021	98107	RAGHT	May 2021 Premium	1,233.82	04-180-5004
05/11/2021	98107	RAGHT	May 2021 Premium	2,819.57	10-210-5004
05/11/2021	98107	RAGHT	May 2021 Premium	2,114.26	11-215-5004
05/11/2021	98108	Rim Country Mechanical, Inc.	Heating duct work for Public Safety Building	1,929.00	01-140-5071
05/11/2021	98109	Round Valley Elks Booster	Donation for safe/secure environment graduation celebration	500.00	01-105-5020
05/11/2021	98110	Shamrock Foods Co	Veggies, condiments, fruit, bread, chicken, dairy	450.59	19-255-5060
05/11/2021	98110	Shamrock Foods Co	hairnets	13.37	15-235-5089
05/11/2021	98110	Shamrock Foods Co	Veggie, dairy, fruit, bread, chicken, beef	655.33	19-255-5060
05/11/2021	98110	Shamrock Foods Co	cups, bags	117.97	15-235-5089
05/11/2021	98110	Shamrock Foods Co	Dough, rolls, pasta, veggies, fruit, yogurt	697.84	19-255-5060
05/11/2021	98110	Shamrock Foods Co	Gloves and hairnet	158.92	15-235-5089
05/11/2021	98111	Sierra Propane	Propane April Statement	74.90	01-115-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	44.94	01-120-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	29.96	01-125-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	149.80	01-150-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	27.78	01-155-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	46.30	10-210-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	46.30	11-215-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	64.81	02-170-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	84.66	01-130-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	54.83	04-180-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	56.63	01-135-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	10.57	02-170-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	79.05	16-240-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	52.99	01-115-5022

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
05/11/2021	98111	Sierra Propane	Propane April Statement	31.80	01-120-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	21.20	01-125-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	105.98	01-150-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	13.07	02-170-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	55.80	01-115-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	33.48	01-120-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	22.32	01-125-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	111.59	01-150-5022
05/11/2021	98111	Sierra Propane	Propane April Statement	196.52	01-140-5022
05/11/2021	98112	Timothy B. Shaffery Law Office	legal fee April 2021	1,444.00	01-106-5138
05/11/2021	98113	Treasure Chest Books	Books for gift shop resale	111.38	01-150-5076
05/11/2021	98114	Virtower LLC	Monthly Access	400.00	04-180-5025
05/11/2021	98115	White Mountain Publishing LLC	Request for bids	116.20	01-145-5019
05/11/2021	98115	White Mountain Publishing LLC	Public hearing publication	58.10	01-125-5019
05/11/2021	98115	White Mountain Publishing LLC	Public hearing publication	58.10	01-125-5019
05/11/2021	98115	White Mountain Publishing LLC	Request for bids roof	116.20	01-145-5019
Grand Totals:				<u>304,320.26</u>	

Summary by General Ledger Account Number

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO:	Springerville Town Council
FROM:	Heidi Wink, Finance Director
DATE:	5/19/2021
SUBJECT:	Town Attorney Candidate

SUGGESTED MOTIONS:

I move we appoint Tosca Henry as the Town Attorney and accept the conditions as proposed in the engagement letter.

OR

I move we do not approve or I move we table the item.

STAFF REPORT

Town Council directed staff to begin negotiations with candid Tosca Henry at the April 21st Town Council meeting. After discussions Ms. Henry has submitted the proposed engagement letter for consideration. Council may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03. (A) (1) (3).

THE TOSCA LAW FIRM, PLC

— Quality Legal Services. Proven Results. —

May 10, 2021

VIA EMAIL ONLY

kmiller@springervilleaz.gov

Town of Springerville Town Council
c/o Kelsi Miller, Town Clerk
Town of Springerville
418 East Main Street
Springerville, Arizona 85938

Re: Engagement Letter for Springerville Town Attorney

Dear Town Council:

This letter will confirm that at the request of the Springerville Town Council (“Council”), I have agreed to serve as the Springerville Town Attorney. As a public entity client, I will represent the Town of Springerville (the “Town”) at the attorney fee rate of \$165/hour, plus any costs incurred in the representation, excluding representation at Town Council meetings. A flat fee in the amount of \$375.00 will be charged to attend each Council meeting; and, attorney time and mileage will not be charged for round-trip travel to the Town Council meetings. Further, the Firm’s retainer requirement is waived.

I believe the attorney-client relationship is based upon fairness. I will treat the Town and Council fairly and I will expect to be treated fairly in return. It is my obligation, as counsel for the Town and Council, to handle the matters that arise competently and appropriately. The Town’s and Council’s obligations require that staff communicate with me in a timely fashion. The Town’s and Council’s communications should fully disclose any issues or concerns when they arise.

If staff or Council have any questions as to the procedures or processes regarding the legal representation, I expect that they will bring those to my attention, immediately. It is always better and easier to deal with a question or concern when it first arises. Therefore, I encourage staff and Council to ask questions, often.

Attorneys’ fees and expenses I incur will be itemized in my statements and may include such items as document reproduction, travel (unrelated to Town Council meetings), long-distance telephone charges, expert fees, deposition/court reporter expenses, facsimile transmittals and courier costs. These expenses will be accounted for and periodically billed to the Town.

Town of Springerville Town Council
c/o Kelsi Miller, Town Clerk
Town of Springerville
May 10, 2021
Page 2

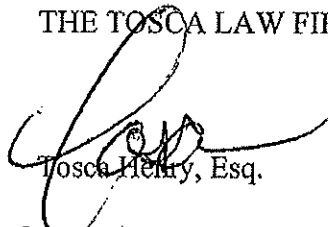
I also want to remind the Town that staff and Council should direct any inquiries about this representation to my attention. Matters of legal representation should not be discussed with anyone other than me or a representative of my office.

My Firm has a records retention policy. I will either store the paper file, or I may utilize electronic record storage. At the end of my representation, all documents will either be stored or they may be scanned and electronically stored for a period of five (5) years. If the records are electronically stored, the paper copy of the file will be immediately destroyed. At the expiration of the five-year storage period, all file documentation, whether electronic or paper, will be safely and securely destroyed.

I appreciate the confidence that the Town and Council have shown in me, and I look forward to serving as Springerville Town Attorney. Thank you.

Sincerely,

THE TOSCA LAW FIRM, PLC



Tosca Henry, Esq.

I have reviewed this letter and understand the terms. Therefore, it is **AGREED TO AND ACCEPTED** this _____ day of May, 2021.

TOWN OF SPRINGERVILLE TOWN COUNCIL

By: _____
Name: _____
Title: _____

THE TOSCA LAW FIRM, PLC
POLICY ON PROFESSIONAL FEES AND COSTS

Unless some other specific arrangement has been agreed upon with a client, The Tosca Law Firm, PLC bills for services rendered and expenses incurred by mailing monthly statements to our clients during the course of an engagement. This procedure ensures that our clients have a current understanding of our charges and that they are not surprised by a bill covering services for an extended period of time.

The fees that the Firm bills to its clients are established according to criteria for reasonableness specified in the Arizona Rules of Professional Conduct, and include considerations of the time and labor required for tasks performed; the difficulty, novelty or complexity of the problem presented; the skill required to perform the tasks in a professional manner; the time constraints imposed by the client or the nature of the matter; and the nature of the results obtained for the client. The Firm has established for each of its lawyers, professional staff and legal assistants a normal hourly billing rate and, in most circumstances, the fees billed to clients are closely related to the amount of time expended and the established hourly billing rate for the lawyers, professional staff and legal assistants involved.

For each monthly statement on an account, the responsible attorney reviews the time recorded to the client's account since the last billing. The purpose of the review is to determine whether the statement should be based solely on the amount of time expended or adjusted to ensure that the fee charged is reasonable in light of the criteria of the Rules of Professional Conduct.

The Tosca Law Firm, PLC bills its clients for costs advanced on a client's behalf for such items as Court fees, consulting fees, expert fees, deposition costs and travel expenses. The Firm also charges for certain costs and expenses, including applicable overhead incurred directly by the Firm, such as long-distance telephone calls, facsimile charges, printing, special mail services, messengers and, in certain instances, secretarial overtime expenses. The Firm charges for photocopying at the rate of \$0.10 per page and facsimile transmittals at the rate of \$1.25 per page. Mileage (unrelated to attendance at Town Council meetings) reimbursements for travel are charged at the IRS rate then in-effect.

We ask and expect payment of our statements on a current basis since delayed payment adds to our overall costs of providing services. To avoid burdening our clients who pay promptly with these additional costs, we may assess a late payment charge for any statement which is not paid by the end of the month following the month in which the statement is dated.

Finally, we encourage our clients to raise any questions they may have concerning our billing policy.

Town of Springerville Town Council

By: _____
(Initials)

Town of Springerville, Arizona Proposed Agenda Item

Please add the following item to the Agenda for the next available Town Council meeting. Thank you.

Mike Nuttall
Requester

928 245-0145
Phone number

05-03-2021
Date

Request:

I would like to talk about the Springerville

Rib Throwdown, need venue, light trailer,

and cash donation. would like to update

council on changes this year.

Please return form to the Town Manager or the Town Clerk and the items will be reviewed and may be placed on the next available agenda. Please keep presentations from 5 to 10 minutes. Thank you for your cooperation.

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 5/19/2021
SUBJECT: Fire Chief Contract

SUGGESTED MOTIONS:

I move we reappoint Robert Pena as the Springerville Fire Chief and authorize the Interim Town Manager to renegotiate and execute a contract.

OR

I move we direct the Town Manager to advertise for RFQ's for a contract Springerville Fire Chief.

OR

Table this item

STAFF REPORT

Robert Pena Jr. was appointed Fire Chief by Town Council on May 20, 2020 to serve from July 1, 2020 until July 1, 2021. Per Town Code 2.44.040 The Fire Chief shall be appointed by the common council. Council may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03. (A) (1) (3) (4).

EMPLOYMENT AGREEMENT

This Employment Agreement (the "Agreement") is made and entered into this 1st day of July, 2020, by and between the Town of Springerville, designated herein as the "TOWN", and Robert J. Pena Jr., designated herein as "FIRE CHIEF"; and

Whereas the TOWN is principally engaged in the normal activities of running/managing the town; and

Whereas the TOWN desires to employ FIRE CHIEF and FIRE CHIEF desires to enter this Agreement as an employee, in the position, with the responsibilities and duties, and upon and subject to the terms herein provided.

Now, therefore, in consideration of the demises and the covenants set forth herein, it is agreed:

1) Term. FIRE CHIEF'S employment under the provisions of this Agreement shall begin on the date that this Agreement was made and entered into as specified above, and continue in effect for **twelve months (12)** months thereafter, unless terminated as stated herein.

2) Employment Classification. The TOWN will employ FIRE CHIEF as a non-exempt employee paid on an hourly basis, as further outlined in Section 5 of this Agreement. FIRE CHIEF shall perform duties under this Agreement as needed for the TOWN. FIRE CHIEF is not obligated to devote any specific number of hours for TOWN on a weekly basis. However, FIRE CHIEF is responsible for carrying out all the duties and obligations as specified in this Agreement and shall use his best judgment to determine the amount of hours needed to successfully fulfill his duties and obligations.

3) Scope. FIRE CHIEF agrees to act within the scope of authority delegated to him from time to time by the Town Manager or Town Council and to observe and abide by every limitation placed upon such authority from time to time by any of them.

4) Duties. FIRE CHIEF agrees that during continuance of his employment he shall be the FIRE CHIEF for the TOWN with authority concerning and responsibility for the management of every phase of the Fire Department operation and the effectiveness and provision of public safety and security, and in connection therewith, shall use his best efforts in the selection and supervision of personnel, the conception, organization, execution and coordination of operating, providing public safety and expansion programs, and the application thereto of progressive techniques, controls, systems and procedures, as required to provide public safety, reduce expenses when possible and otherwise increase public safety and protect and enhance the image of the Fire Department in relation to its personnel and the public. FIRE CHIEF, in the fulfillment of such responsibilities and the performance of such duties, shall be accountable to and be subject to the direction and control of the Town Manager and Town Council of the Town of Springerville. FIRE CHIEF shall devote the necessary working time and

attention and energies and services to the fulfillment of such responsibilities and the performance of such duties, serve on such committees to which the Town Council may appoint him from time to time, exert his best efforts to improve the business and condition of the Fire Department, and not be or become employed or engaged in any other endeavor or business or business activity during continuance of his contract hereunder which are directly or indirectly in conflict with this Agreement which materially affects his ability to carry out his duties.

FIRE CHIEF'S duties may be delegated when appropriate. The duties include, but are not limited to, and may be supplemented at any time during the term of this Agreement:

- A) Provide for public safety and security of the community including coordinating town-wide emergency preparedness exercises; and
- B) Develop and oversee the budget for the Fire Department; and
- C) Interview applicants for positions in the Fire Department and recommend for hiring to the Town Manager; and
- D) Assist the Battalion Chief to supervise, train, and manage employees for the Fire Department including evaluating subordinate personnel; and
- E) Represent the Town of Springerville at local, regional, State, and other meetings related to Fire Department activities; and
- F) Plan, direct, coordinate, organize and supervise the departmental operations of fire suppression and prevention; and
- G) Other duties incidental to the general job description of FIRE CHIEF as assigned by the Town Manager; and
- H) Act as a department head when following the TOWN'S adopted Purchasing and Bidding policy.

5) Compensation. The TOWN agrees to pay FIRE CHIEF, and FIRE CHIEF agrees to accept from it, as compensation in full for such employment and for the faithful performance and observance of all his obligations hereunder, an hourly rate of \$31.58. In addition, the TOWN shall reimburse FIRE CHIEF for all amounts FIRE CHIEF expends for reasonable business purposes pursuant to its authorization including for transportation and travel, provided, however, that FIRE CHIEF's expense of commuting between his residence and work place shall not be subject to reimbursement unless solely for purposes of the TOWN'S business.

It is understood the FIRE CHIEF will be entitled to reimbursement for all budgeted and necessary expenses so incurred by him in the direct performance of his duties hereunder, upon submission to the TOWN, vouchers supporting such expenditures.

6) Termination.

A) **"For Cause" Termination by TOWN.** For purposes hereof, the TOWN may immediately terminate employment with FIRE CHIEF "for cause" if any of the following occur:

- 1) FIRE CHIEF's conviction of a felony or crime involving moral turpitude or FIRE CHIEF's causing material harm to the reputation of the TOWN;
- 2) FIRE CHIEF's commission of any act of fraud or dishonesty with respect to the TOWN;
- 3) insubordination in relation to the TOWN'S Council, and Manager and/or Mayor;
- 4) FIRE CHIEF's failure or refusal to perform any obligation under this Agreement that continues uncured for ten **(10) days** after written notice thereof;
- 5) FIRE CHIEF's gross negligence or willful misconduct in the performance of his duties to the TOWN;
- 6) an "unsatisfactory" annual performance review that is not improved to a "satisfactory" performance review not less than ninety (90) days following the annual performance review.

B) **Termination by the Town Council.** The Town Council, by the affirmative vote of three members of the Council, at any Regular or special meeting may terminate this Agreement without cause and shall establish at that meeting a date of termination.

C) **Termination as a Result of FIRE CHIEF's Disability.** If FIRE CHIEF shall become disabled by sickness or accident which renders FIRE CHIEF unable to fulfill his duties and the terms and conditions of this Agreement, FIRE CHIEF'S personal physician shall inform the TOWN, in writing, of such disability and of the nature, extent and continuance thereof. If FIRE CHIEF's personal physician, based on his or her medical opinion, concludes that FIRE CHIEF's disability will continue for a period of **thirty (30) days** or more, this Agreement will automatically terminate.

D) **Termination by FIRE CHIEF.** FIRE CHIEF may terminate this Agreement and his employment with the TOWN for any reason upon providing a thirty (30) days' advance written notice prior to ending his employment with the TOWN.

E) **Termination of Obligations.** In the event of the termination of this Agreement and FIRE CHIEF's employment with the TOWN, the TOWN shall have no further obligation whatsoever to pay FIRE CHIEF's compensation, as provided in Section 5, or any other compensation or benefits provided to FIRE CHIEF under this Agreement.

7) Vehicle.

Commencing on the 1st day of July 2020, the TOWN will provide the FIRE

CHIEF with a vehicle to be used **SOLELY** for TOWN business: The TOWN will pay for all fuel, maintenance, and insurance for said vehicle.

8) Annual Performance Review.

- A) The Town Manager shall conduct a performance review annually prior to April 1st of each year.
- B) The Town Manager will specifically evaluate FIRE CHIEF'S performance in all areas of the duties listed in this Agreement as well as FIRE CHIEF'S overall performance. If FIRE CHIEF receives an unsatisfactory performance rating, FIRE CHIEF'S compensation may be reduced for the remainder of the Agreement.
- C) A poor performance evaluation may be justification for immediate termination of this Agreement, subject to the terms contained in section 6 (A) (6) herein. The FIRE CHIEF'S annual performance review, and the Town Manager's recommendations, shall be submitted to the Town Council for final approval.

9) Miscellaneous.

- A) **Waiver.** No latitude, indulgence or forbearance granted by the TOWN to FIRE CHIEF shall be deemed a relinquishment of its right to direct or control him or a waiver of its right to require performance and fulfillment of the duties and responsibilities of his contract hereunder or of any other provision hereof.
- B) **Notice.** Any and all notices, requests or other communications required or permitted in or by any provision of this Agreement shall be in writing and may be delivered personally or by mail.

1) Notice to TOWN: Town Manager
 418 E. Main St.
 Springerville, AZ 85938

2) Notice to FIRE CHIEF: Robert J. Pena Jr.



- C) **Modification.** No agreement or understanding purporting to alter, vary, modify or extend this Agreement or any provision hereof shall be binding upon either party hereto unless in writing and signed by an authorized person of the TOWN and by FIRE CHIEF.
- D) **Severability.** Should any clause or provision of this Agreement be declared illegal or unenforceable by a court of competent jurisdiction, and cannot be modified to be enforceable, such provision shall be immediately null and void, leaving the remainder of this Agreement in full force and effect. The Parties

further agree that any such court is expressly authorized to modify any such unenforceable provision of this Agreement in lieu of severing, whether by rewriting the offending provision, deleting any or all of the offending provision, adding additional language to this Agreement, or by making such other modifications as it deems warranted to carry out the intent and agreement of the Parties as embodied herein to the maximum extent permitted by law.


E) **Entire Agreement.** This Agreement constitutes the sole and entire agreement and understanding of the parties hereto concerning the subject matter of this agreement, and all previous agreements or understandings, whether written or oral, between parties hereto pertaining to the subject matter hereof are merged herein and superseded by the provisions of this Agreement.

F) **Governing Law and Venue.** This Agreement shall be governed by the laws of Arizona, but if a provision hereof is invalid in whole or in part, such invalidity shall not affect the force or effect of any other provision of this agreement. Any dispute arising from this Agreement shall be brought in the County of Apache, State of Arizona.

IN WITNESS WHEREOF, the FIRE CHIEF and the TOWN have executed and deliver this Agreement effective as of the last date set forth below.



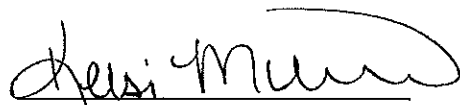
Fire Chief (Robert J. Pena Jr.)



Town Manager Joseph Jarvis

Attest:

Approved as to Form:



Town Clerk, Kelsi Miller

Town Attorney, Timothy B. Shaffery

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Tim Rasmussen, Public Works Director
DATE: May 19, 2021
SUBJECT: Quality 1st Roofing, Inc. Construction Contract

SUGGESTED MOTION:

I move we award bid and approve payment to Quality 1st Roofing, Inc. in the amount of \$106,490, authorize change order authority to the interim Town Manager for 10% of the bid amount, and authorize the interim Town Manager to execute the necessary documents.

STAFF REPORT

The Town of Springerville is now accepting bids from qualified firms to perform the following services: Install a new 50 mill white membrane (mechanically attached) over the existing roof, repairing any loose nails or any loose roof sheeting. Replace vents, stack flashing, and termination bars. Provide and install scuppers, A/C unit curbs, walk pads for A/C units. New membrane installed to parapet walls. Provide and install pipe jacks banded with stainless steel banding and seal. Provide and install 26-gauge metal coping cap. Clean up all roofing trash and dispose properly. Onsite work must be performed by a contractor registered with the Arizona Registrar of Contractors. New membrane to have a 20-year warranty.

We received two bids on 5-11-2021.

Quality 1 st Roofing, Inc.	\$106,490.00
Liberty Roofing	\$111,610.52

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Finance Director
DATE: 5/19/2021
SUBJECT: TOURISM TAX FUNDING REQUEST

SUGGESTED MOTIONS:

I move we approve the request from the White Mountain UTV Jamboree for a donation of \$500.00 from the Tourism Tax fund.

OR

I move we do not approve the request or I move we table the item.

STAFF REPORT

Please read the attached minutes for the Tourism Tax Committee recommendations and the applications from the entity.

**TOWN OF SPRINGERVILLE
Tourism Tax Committee
Application for Funds**

Please be as specific as possible when completing this form.

DATE(S) OF EVENT: Aug 18-22
2021 DATE OF APPLICATION: April 22, 2021

AMOUNT OF FUNDING REQUESTED: 500⁰⁰ DATE FUNDING REQUIRED: July 1, 2021

EVENT:	
Name of Event, Group or Promotion:	<u>White Mountain UTV Jamboree</u>
Make Check Payable to:	<u>UTV OFFROAD Promotions</u>
Mailing Address:	<u>34010 N. 10th</u> <u>Phoenix AZ 85085</u>
Tax Identification Number: (Please complete and return attached W-9)	<u>85-3547712</u>

CONTACT INFORMATION:	
Name of Contact:	<u>Kyle Krause</u>
Mailing Address:	<u>34010 N 10th</u> <u>Phoenix AZ 85085</u>
Telephone Numbers:	Regular: <u> </u> Cell: <u>623 363 9665</u>
Alternate Contact & Phone Number:	<u>N/A</u>

All applications must be turned in to the Town of Springerville one month before the date of the event.

Once placed on the agenda, the application will be reviewed by the Tourism Tax Committee. If approved, the application will be forwarded to the Town Council with a recommendation for funding. A final decision on funding will be made by Council. Council meetings are held the first and third Wednesdays of each month. Items are placed on the agenda on the Wednesday preceding the meeting.

RESERVED FOR COMMITTEE/TOWN USE

1. Is this request already considered in the current year town budget?
2. Does this request fall into the guidelines of tourism and economic development?
3. Is there sufficient money in the fund to cover this request?

SPRINGERVILLE TOURISM TAX COMMITTEE	SPRINGERVILLE TOWN COUNCIL
By majority vote, this request has been	By majority vote, this request has been
Approved: <u>X</u>	Approved: <u> </u>
Denied: <u> </u>	Denied: <u> </u>
Amount: <u>500.00</u>	Amount: <u> </u>
Date: <u>5/4/21</u>	Date: <u> </u>
Chair/Vice-Chairperson: <u>Heidi Wink</u>	Mayor/Vice-Mayor: <u> </u>

PLEASE COMPLETE THE QUESTIONS ON THE NEXT PAGE OF THE APPLICATION

TOWN OF SPRINGVILLE
Tourism Tax Committee
Application for Funds
Page 2

Please attach any available flyers, posters, etc.

1. Is the total amount needed being requested from the Town of Springerville? Yes No
If the answer to question #1 is no, what percentage of the total cost is the Town being asked to fund?

2. What is the money to be used for?
INSURANCE, ADVERTISING, PRINTED MATERIAL, etc
3. How will the residents of Springerville benefit from this event?
ECONOMIC IMPACT ON THE TOWN FOR THE PEOPLE FROM OUT OF TOWN SPENDING MONEY.
4. What economic benefit will be gained by the Town of Springerville?
GAS / FOOD / HOTEL, etc.
5. What other efforts have been utilized to raise funds for this event?
SPONSORSHIPS
6. Estimated number of people attending per day? 300-400
7. Special Requirements (Liquor, Security, Set-up, etc)?
N/A
8. Insurance Requirements? None Other
If other, please explain
WE GOT INSURANCE FOR THE EVENT
9. Will any monies be raised concessions, advertising, dances, meals, etc? Yes No
If yes, please describe and list estimated revenues.

10. If this is an existing event please provide a history of the event including attendance, financial, any other pertinent information.
17 YRS IN THE RUNNING
11. What will the profits from the event be used for (scholarships, event promotions, etc.)?
EVENT PROMOTIONS SOME WILL BE DONATED TO CHARITY

TOWN OF SPRINGERVILLE

TOURISM TAX ADVISORY COMMITTEE MEETING

Tuesday May 4, 2021

04:30 pm

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Tourism Tax Advisory and to the general public that the Committee will hold a meeting open to the public in the finance department at Springerville Town Hall, 418 E. Main Street, Springerville, Arizona

The Committee reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3) and (4) for legal consultation on any of the following agenda items.

1. **CALL TO ORDER.**
2. **PUBLIC PARTICIPATION:** Items presented during the public participation portion of this agenda cannot be acted on at this time by the Committee. Individual committee members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item.

CONSENT ITEMS

3. **REPORTS:**
Approve minutes from last meeting.

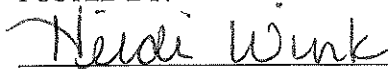
NEW BUSINESS

4. **REVIEW NEW APPLICATION:** Discussion, review and recommendation to town council regarding application for funds for:
 - a. UTV Jamburee

6. **ADJOURNMENT:**

Americans with disabilities act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the town clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

POSTED BY:



Heidi Wink, Finance Director

4-30-21

Date

Town of Springerville
Tourism Minutes
May 5, 2021
4:30 pm

Tourism Committee Present: Diane Phillips, Heidi Wink, Susan Seils and Brenda Crawford

Brenda Crawford called meeting to order at 4:30 pm

1. Heidi made a motion to approve the minutes from the March 1, 2021 meeting as presented, Susan seconded. Unanimous vote to approve.
2. UTV Jamboree
Brenda loves this event and thinks it is great for our community. Susan looked up their event online and mentioned that they support our local hotels and super markets. Heidi made a motion to approve \$500.00 in funding for the event. Diane seconded, unanimous vote to approve.
3. Susan made a motion to adjourn meeting, Heidi seconded, unanimous vote to adjourn.

Meeting adjourned 4:40 pm

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Robin Aguero, Community Services Director
DATE: 5/19/2021
SUBJECT: ADA Compliance/ Title VI Plan

SUGGESTED MOTION:

I move to approve the *Title VI Plan* which is required by the Civil Rights Team at ADOT in order to be ADA compliant, for the 5310 grant.

OR I move to not approve or table the item.

STAFF REPORT

Title VI Plan Cover Page

TOWN OF SPRINGERVILLE COMMUNITY SERVICES 2021

Title VI Contact: Robin R Agüero
Title VI Contact Phone: 928-333-2516
Title VI Contact Email: raguero@springervilleaz.gov
Address: 356 S. Papago St., Springerville, AZ 85938
Web Address: [www. Springervilleaz.gov](http://www.Springervilleaz.gov)
Para Información en Español: Robin R Agüero, 928-333-2516

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The Town of Springerville, Round Valley Community Services & Senior Center, provides transportation services for senior citizens (age 60 and above) as well as for disabled individuals who reside within the town limits of Springerville and Eagar. Transportation is currently provided Monday – Thursday 7:00 am – 2:00 pm within the local community and to Show Low, on the last Friday of each month. With the 5310 funding, we will be able to increase our services to Monday through Thursday, 7:00 am – 4:00 pm and add transportation to Show Low on an additional Friday each month to total two trips per month to Show Low from Springerville. Our Transportation Services Program operates utilizing one .375 FTE staff member and 6 volunteer drivers. Our Community Services Center operates with a 1.0 FTE Director, .5 FTE Utility Services Staff, .375 FTE Transportation driver and three Senior Citizen Employment Program staff (SCEP). Our meal deliveries, food bank and many other services are staffed with volunteers.

For the last 25 years the Round Valley Senior Center has provided transportation services to senior and disabled residents. The Center averages 2500 one- way trips annually. Local Area Agency on Aging funds are utilized each year to help provide these services. In October of 2017, the Senior Center began providing additional services one Friday per month for area residents to take care of needs that are not available in the Springerville/Eagar communities. Transportation is provided to doctor’s offices, Veterans Health Care, Social Security Office, Motor Vehicle Division, Department of Economic Security, etc. The closest offices that offer these services are in Show Low, 50 miles away. Round Trip for Springerville residents is a charge of \$10 per person; for all others, the charge is \$15 per person. This is the only program of its kind in Southern Apache County.

What type of program fund(s) did you apply for?

5310

Type of Funding Requests? (Check all that apply)

- Vehicle Funds
- Operating Funds

Is your agency receiving direct funds from FTA?

If yes, please attach a copy of your FTA letter of approval of Title VI Plan.

No

Non Discrimination Notice to the Public

Notifying the Public of Rights Under Title VI and ADA Round Valley Community Services & Senior Center

Round Valley Community Services & Senior Center operates its programs and services without regard to race, color, national origin or disability in accordance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA). Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the **Round Valley Community Services & Senior Center**

For more information on the **Round Valley Community Services & Senior Center's** civil rights program, and the procedures to file a complaint, contact **Robin Aguero, 928-333-2516; email: raguero@springervilleaz.gov**; or visit our administrative office at **356 S. Papago St., Springerville, AZ 85938**. For more information, visit **www. Springervilleaz.gov**.

Complaints may be filed directly with the Arizona Department of Transportation (**ADOT**) **Civil Rights Office**. ATTN: Title VI Program Coordinator 206 S. 17TH Ave MD 155A RM: 183 Phoenix AZ, 85007 or with the Federal Transit Administration (**FTA**). ATTN: Title VI Program Coordinator, 1200 New Jersey Ave., SE Washington DC 20590

If information is needed in another language, contact: **Robin R Aguero 928-333-2516** . *Para información en Español llame: **Robin R Aguero, 928-333-2516**

Non Discrimination Notice to the Public - Spanish

Aviso Público Sobre los Derechos Bajo el Título VI Y ADA Round Valley Community Services & Senior Center

Round Valley Community Services & Senior Center (*y sus subcontratistas, si cualquiera*) asegura cumplir con el Título VI de la Ley de los Derechos Civiles de 1964, Sección 504 de la Ley de Rehabilitación de 1973 y La Ley de ciudadanos Americanos con Discapacidades de 1990 (ADA). El nivel y la calidad de servicios de transporte serán proveídos sin consideración a su raza, color, país de origen, o discapacidad.

Para obtener más información sobre el programa de Derechos Civiles de **Round Valley Community Services & Senior Center**, y los procedimientos para presentar una queja, contacte **Robin Aguero 928-333-2516**, (TTY); o visite nuestra oficina administrativa en **356 S. Papago St., Springerville, AZ 85938**. Para obtener más información, visite **www. Springervilleaz.gov**

Una queja puede ser presentada con la oficina de Derechos Civiles del Departamento de Transporte de Arizona (**ADOT**). Atención: Title VI Program Manager, 206 S. 17th Ave MD 155A Phoenix AZ, 85007 o con la Administración Federal de Transporte (**FTA**). Atención: Title VI Coordinator, 1200 New Jersey Ave., SE Washington DC 20590

The above notice is posted in the following locations: **356 S. Papago St. Springerville, AZ 85938** and at **www.springervilleaz.gov/communityservices**

This notice is posted online at **www. Springervilleaz.gov**

Non Discrimination ADA/Title VI Complaint Procedures

These procedures provide guidance for all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA) as they relate to any program or activity that is administered by **Round Valley Community Services & Senior Center** including consultants, contractors and vendors. Intimidation or retaliation as a result of a complaint is prohibited by law. In addition to these procedures, complainants reserve the right to file a formal complaint with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to resolve complaints at the lowest possible level.

- (1) Any person who believes he and/or she has been discriminated against on the basis of race, color, national origin, or disability may file a Discrimination complaint by completing and submitting the agency's Title VI Complaint Form.
- (2) Formal complaints must be filed within **180** calendar days of the last date of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s), or where there has been a continuing course of conduct, the date on which the conduct was discontinued or the latest instance of the conduct.
- (3) Complaints must be in writing and signed by the complainant(s) and must include the complainant(s) name, address and phone number. The ADA/Title VI contact person will assist the complainant with documenting the issues if necessary.
- (4) Allegations received by fax or e-mail will be acknowledged and processed, once the identity of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or email transmittal for the complaint to be processed.
- (5) Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign and return for processing.
- (6) Once submitted **Round Valley Community Services & Senior Center** will review the complaint form to determine jurisdiction. All complaints will receive an acknowledgement letter informing her/him whether the complaint will be investigated by the **Round Valley Community Services & Senior Center** or submitted to the State or Federal authority for guidance.

- (7) **Round Valley Community Services & Senior Center** will notify the ADOT Civil Rights Office of ALL Discrimination complaints within 72 hours via telephone at 602-712-8946; or email at civilrightsoffice@azdot.gov.
- (8) **Round Valley Community Services & Senior Center** has **30** business days to investigate the complaint. If more information is needed to resolve the case, the Authority may contact the complainant. The complainant has 30 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within 30 business days, the Authority can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.
- (9) After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Discrimination violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur.
- (10) A copy of either the closure letter or LOF must be also be submitted to ADOT within **72** hours of that decision. Letters may be submitted by hardcopy or email.
- (11) A complainant dissatisfied with **Round Valley Community Services & Senior Center** decision may file a complaint with the Arizona Department of Transportation (**ADOT**) or the Federal Transit Administration (**FTA**) offices of Civil Rights: **ADOT**: ATTN ADA/Title VI Program Coordinator 206 S. 17TH Ave MD 155A RM: 183 Phoenix AZ, 85007 **FTA**: Attention Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590
- (12) A copy of these procedures can be found online at: **www. Springervilleaz.gov**.

If information is needed in another language, contact: **Robin R Aguero 928-333-2516** . *Para información en Español llame: **Robin R Aguero, 928-333-2516**

Discrimination ADA/Title VI Complaint Form

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin
<input type="checkbox"/> Disability		
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a Discrimination Complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide any reference information regarding your previous complaint.

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes No

If yes, check all that apply:

Federal Agency: _____

Federal Court: _____ State Agency: _____

State Court : _____ Local Agency: _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name:

Title:

Agency:

Address:

Telephone:

Section VI:

Name of agency complaint is against:

Name of person complaint is against:

Title:

Location:

Telephone Number (if available):

You may attach any written materials or other information that you think is relevant to your complaint.

Your signature and date are **required** below:

Signature

Date

Please submit this form in person at the address below, or mail this form to:

Round Valley Community Services & Senior Center

Robin Aguero

356 S. Papago St., Springerville, AZ 85938

928-333-2516

raguero@springervilleaz.gov

A copy of this form can be found online at **www.Springervilleaz.gov**

If information is needed in another language, contact: **Robin R Aguero 928-333-2516**. *Para información en Español llame: **Robin R Aguero, 928-333-2516**

Discrimination ADA/Title VI Investigations, Complaints, and Lawsuits

If no investigations, lawsuits, or complaints were filed select the option below.

Round Valley Community Services & Senior Center has not had any ADA nor Title VI Discrimination complaints, investigations, or lawsuits in **2020**.

Complainant	Date (Month, Day, Year)	Basis of Complaint (Race, Color, National Origin or Disability)	Summary of Allegation	Status	Action(s) Taken	Final Findings?
Investigations						
1)						
2)						
Lawsuits						
1)						
2)						
Complaints						
1)						
2)						

Public Participation Plan

Round Valley Community Services & Senior Center is engaging the public in its planning and decision-making processes, as well as its marketing and outreach activities. The public will be invited to participate in the process whether through public meetings or surveys.

As an agency receiving federal financial assistance, **Round Valley Community Services & Senior Center** made the following community outreach efforts and activities to engage minority and Limited English Proficient populations since the last Title VI Plan submittal to ADOT CRO.

- Expanded the distribution of agency brochures
- Added public interactive content to the agency's webpage for the public e.g. social media, to communicate schedule changes or activities (Please provide a web link here)
- Hosted an information booth at a community event (Please insert the date of the event below)

- Updated agency documents/publications to make them more user-friendly e.g. comment forms or agency brochures

Round Valley Community Services & Senior Center will make the following community outreach efforts for the **upcoming year**:

- Expand the distribution of agency brochures
- Advertise public announcements through newspapers, fliers, or radio
- Partner with other local agencies to advertise services provided.
- Add public interactive content to the agency's webpage for the public e.g. social media, to communicate schedule changes or activities.
- Update agency documents/publications to make them more user-friendly e.g. comment forms or agency brochures.

Round Valley Community Services & Senior Center
Transportation Services
Customer Survey

We truly care about your experience with the Round Valley Community Services & Senior Center Transportation Program. Please answer the following questions to help us better understand your experience. Thank you.

1. How much do you worry about having adequate transportation?
 I never worry
 I worry occasionally
 I worry some of the time
 I worry most of the time
 I worry all of the time

2. How would you rate your overall health?
 Excellent
 Very Good
 Good
 Fair
 Poor

3. Which other programs do you utilize at the Community Services Center?
 Congregate Meals
 Meals on Wheels
 Weekly Activities
 Day Trips

4. How often do you utilize transportation services?
 Four Times a week
 Three Times a week
 Two Times a week
 One time a week

5. Do transportation drivers generally pick you up in a timely manner? Circle one: Yes No

6. On a scale from 1 to 10, with 10 being excellent, how would you rate your transportation driver?
Circle one: 1 2 3 4 5 6 7 8 9 10

7. Receiving transportation services through the senior center is vital in helping me live independently in my own home. Circle one: Yes No

Comments:

To maintain confidentiality, this survey is anonymous. Please return it to the senior center in a sealed envelope within 10 days of receipt. If you would like to discuss any issues with the director, please contact Robin Aguero at 928-333-2516 x228.

Limited English Proficiency Plan

Round Valley Community Services & Senior Center has developed the following Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to **Round Valley Community Services & Senior Center** services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training to staff, notification to LEP persons that assistance is available, and information for future plan updates. In developing the plan while determining the **Round Valley Community Services & Senior Center's** extent of obligation to provide LEP services, the **Round Valley Community Services & Senior Center** undertook a U.S. Department of Transportation four-factor LEP analysis which considers the following:

- 1) The number or proportion of LEP persons eligible in the **Round Valley Community Services & Senior Center** service area who may be served or likely to encounter by **Round Valley Community Services & Senior Center** program, activities, or services;

Springerville Town, Arizona		
2015: ACS 5-Year Estimates Detailed Tables		
Total:	1,832	±391
Speak only English	1,413	±327
Spanish or Spanish Creole:	292	±125
Speak English "very well"	240	±104
Speak English less than "very well"	52	±44
French (incl. Patois, Cajun):	3	±5
Speak English "very well"	0	±12
Speak English less than "very well"	3	±5
French Creole:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Italian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Portuguese or Portuguese Creole:	8	±13
Speak English "very well"	8	±13
Speak English less than "very well"	0	±12
German:	20	±17
Speak English "very well"	20	±17
Speak English less than "very well"	0	±12
Yiddish:	0	±12

Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other West Germanic languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Scandinavian languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Greek:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Russian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Polish:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Serbo-Croatian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other Slavic languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Armenian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Persian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Gujarati:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Hindi:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Urdu:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other Indic languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12

Other Indo-European languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Chinese:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Japanese:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Korean:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Mon-Khmer, Cambodian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Hmong:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Thai:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Laotian:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Vietnamese:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other Asian languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Tagalog:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other Pacific Island languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Navajo:	52	±85
Speak English "very well"	52	±85
Speak English less than "very well"	0	±12
Other Native North American languages:	7	±14
Speak English "very well"	4	±9

Speak English less than "very well"	3	±6
Hungarian:	37	±51
Speak English "very well"	37	±51
Speak English less than "very well"	0	±12
Arabic:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Hebrew:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
African languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12
Other and unspecified languages:	0	±12
Speak English "very well"	0	±12
Speak English less than "very well"	0	±12

- 2) The frequency with which LEP individuals come in contact with an **Round Valley Community Services & Senior Center** services;

Round Valley Community Services & Senior Center's staff reviewed the frequency with which office staff, dispatchers and drivers have, or could have, contact with LEP persons for **2020** . **Round Valley Community Services & Senior Center** averages **three**contacts per **year**.

- 3) The nature and importance of the program, activities or services provided by the **Round Valley Community Services & Senior Center** to the LEP population.

For the last 25 years the Round Valley Senior Center has provided transportation services to senior and disabled residents. The Center averages 2500 one- way trips annually. Local Area Agency on Aging funds are utilized each year to help provide these services. In October of 2017, the Senior Center began providing additional services one Friday per month for area residents to take care of needs that are not available in the Springerville/Eagar communities. Transportation is provided to doctor's offices, Veterans Health Care, Social Security Office, Motor Vehicle Division, Department of Economic Security, etc. The closest offices that offer these services are in Show Low, 50 miles away. Round Trip for Springerville residents is a charge of \$10 per person; for all others, the charge is \$15 per person. This is the only program of its kind in Southern Apache County.

- 4) The resources available to **Round Valley Community Services & Senior Center** and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

Round Valley Community Services & Senior Center provides a statement in Spanish and will for additional languages specific to the LEP community make up that will be included in all public outreach notices. Every effort will be made to provide vital information to LEP individuals in the language requested.

Safe Harbor Provision for written translations

Round Valley Community Services & Senior Center complies with the Safe Harbor Provision, as evidenced by the number of documents available in the Spanish language. With respect to Title VI information, the following shall be made available in Spanish:

- (1) Non-Discrimination Notice
- (2) Discrimination Complaint Procedures
- (3) Discrimination Complaint Form

In addition, we will conduct our marketing (including using translated materials) in a manner that reaches each LEP group. Vital documents include the following:

- (1) Notices of free language assistance for persons with LEP
- (2) Notice of Non-Discrimination and Reasonable Accommodation
- (3) Outreach Materials
- (4) Bus Schedules
- (5) Route Changes
- (6) Public Hearings

1) **Round Valley Community Services & Senior Center** provides language assistance services through the below methods:

Round Valley Community Services & Senior Center staff who regularly take phone calls from the general

- Instructions are provided to vehicle operators, station managers, and others who regularly interact with the public on how to respond to an LEP customer.
- Bilingual or multilingual versions of:
 - Policies & Procedures
 - Rules for Passengers

2) **Round Valley Community Services & Senior Center** has a process to ensure the competency of interpreters and translation service through the following methods:

Round Valley Community Services & Senior Center will ask the interpreter or translator to demonstrate that he or she can communicate or translate information accurately in both English and the other language. **Round Valley Community Services & Senior Center** will train the interpreter or translator in specialized terms and concepts associated with the agency's policies and activities. **Round Valley Community Services & Senior Center** will instruct the interpreter or translator that he or she should not deviate into a role as counselor, legal advisor, or any other role aside from interpreting or translator. **Round Valley Community Services & Senior Center** will ask the interpreter or translator to attest that he or she does not have a conflict of interest on the issues that they would be providing interpretation services.

3) **Round Valley Community Services & Senior Center** provides notice to LEP persons about the availability of language assistance through the following methods:

- Posting signs in intake areas and other points of entry
- Signs and handouts available in vehicles and at stations
- Announcements in vehicles and at stations

4) **Round Valley Community Services & Senior Center** monitors, evaluates and updates the LEP plan through the following process:

Round Valley Community Services & Senior Center will monitor the LEP plan by conducting an annual Four-Factor analysis, establishing a process to obtain feedback from internal staff and members of the public and conducting internal evaluations to determine whether the language assistance measures are working for staff. **Round Valley Community Services & Senior Center** will make changes to the language assistance plan based on feedback received. **Round Valley Community Services & Senior Center** may take into account the cost of proposed changes and the resources available to them. Depending on the evaluation, **Round Valley Community Services & Senior Center** may choose to disseminate more widely those language assistance measures that are particularly effective or modify or eliminate those measures that have not been effective. **Round Valley Community Services & Senior Center** will consider new language assistance needs when expanding transit service into areas with high concentrations of LEP persons will consider modifying their implementation plan to provide language assistance measures to areas not previously served by the agency.

5) **Round Valley Community Services & Senior Center** trains employees to know their obligations to provide meaningful access to information and services for LEP persons and all employees in public contact positions will be properly trained to work effectively with in-person and telephone interpreters. **Round Valley Community Services & Senior Center** will implement processes for training of staff through the following procedures:

Round Valley Community Services & Senior Center will identify staff that are likely to come into contact with LEP persons as well as management staff that have frequent contact with LEP persons in order to target training to the appropriate staff. **Round Valley Community Services & Senior Center** will identify existing staff training opportunities, as it may be cost-effective to integrate training on their responsibilities to persons with limited English proficiency into agency training that occurs on an ongoing basis. **Round Valley Community Services & Senior Center** will include this training as part of the orientation for new employees. Existing employees, especially managers and those who work with the public may periodically take part in re-training or new training sessions to keep up to date on their responsibilities to LEP persons. **Round Valley Community Services & Senior Center** will implement LEP training to be provided for agency staff. **Round Valley Community Services & Senior Center** staff training for LEP to include:

- A summary of the **Round Valley Community Services & Senior Center** responsibilities under the DOT LEP Guidance;
- A summary of the **Round Valley Community Services & Senior Center** language assistance plan;
- A summary of the number and proportion of LEP persons in the **Round Valley Community Services & Senior Center** service area, the frequency of contact between the LEP population and

the agency's programs and activities, and the importance of the programs and activities to the population;

- A description of the type of language assistance that the agency is currently providing and instructions on how agency staff can access these products and services; and
- A description of the **Round Valley Community Services & Senior Center** cultural sensitivity policies and practices.

REGLAS DEL PASAJERO

- Las solicitudes de servicio deben hacer con 24 horas de antelación. Los participantes deben llamar al 928-245-2528 para un viaje o más información.
- Por favor, informe al conductor al programar su cita de cual que necesidad especial (Silla de ruedas, andador, etc.) incluyendo animales de servicio que están domesticados y bajo el control de su propietario/manejador acompañan a los pasajeros con discapacidades.
- Los pasajeros que necesiten asistencia especial pueden ir acompañados por un asistente de Cuidado personal.
- La donación sugerida para el servicio es de 5 5.00 por viaje de ida y Vuelta de una sola mano O 2 2.50 de ida. Por favor, tenga el cambio correcto; los conductores no llevan cambio.
- Las furgonetas pueden llegar temprano. Por favor, prepárate. El conductor le esperará durante 5 minutos; si no está listo, el conductor se irá y procederá a la siguiente recogida.
- Durante condiciones climáticas adversas, pueden producirse retrasos o cancelaciones.
- Por favor ayúdenos a evitar viajes innecesarios. Asegúrese de llamar y cancelar su viaje si no viajará en su viaje programado. Las cancelaciones repetidas o no presentarse pueden resultar en la denegación del servicio futuro.
- Debido a que este es un servicio de viaje compartido, la camioneta puede hacer varias paradas en el camino a su destino, así que planifique un viaje un poco más largo. Se requieren zapatos y camisas.
- Practicar una buena higiene personal. Recuerde que está compartiendo un viaje con otros.
- sea cortés con el conductor y otros pasajeros; el abuso verbal o el comportamiento físicamente amenazante no serán tolerados.
- No distraiga al conductor mientras la camioneta está en movimiento.
- Los cinturones de seguridad deben ser utilizados en todo momento (es la ley) y usted debe permanecer sentado mientras la camioneta está en movimiento.
- Las Armas de Fuego en los vehículos están estrictamente prohibidas.
- Fumar en los vehículos está estrictamente prohibido.
- El uso de alcohol en las furgonetas está estrictamente prohibido.

El incumplimiento de las reglas del pasajero puede resultar en una restricción del servicio.

Non-elected Committees Membership Table

Subrecipients who select the membership of transit-related, non-elected planning boards, advisory councils, or committees must provide a table depicting the membership of those organizations broken down by race. Subrecipients also must include a description of the efforts made to encourage participation of minorities on these boards, councils, and committees.

Round Valley Community Services & Senior Center does not select the membership of any transit-related committees, planning boards, or advisory councils.

Monitoring for Subrecipient Title VI Compliance

Describe how you monitor your subrecipients. This can be through site visits, submissions of Title VI Plans annually, or training and surveys.

Round Valley Community Services & Senior Center does not monitor subrecipients for Title VI compliance as it does not have any FTA subrecipients.

Title VI Equity Analysis

A subrecipient planning to acquire land to construct certain types of facilities must not discriminate on the basis of race, color, or national origin, against persons who may, as a result of the construction, be displaced from their homes or businesses. "Facilities" in this context does not include transit stations or bus shelters, but instead refers to storage facilities, maintenance facilities, and operation centers.

There are many steps involved in the planning process prior to the actual construction of a facility. It is during these planning phases that attention needs to be paid to equity and non-discrimination through equity analysis. The Title VI Equity Analysis must be done before the selection of the preferred site.

Note: Even if facility construction is financed with non-FTA funds, if the subrecipient organization receives any FTA dollars, it must comply with this requirement.

Round Valley Community Services & Senior Center has no current or anticipated plans to develop new transit facilities covered by these requirements

Fixed Route Transit Provider Analysis

Fixed Route: Public transit service (other than by aircraft) provided on a repetitive, fixed-schedule basis along a specific route, with vehicles stopping to pick up passengers.

A subrecipient providing fixed route service, as defined above, must determine the distribution of transit amenities or the vehicle assignments for each mode in a non-discriminatory manner. The subrecipient must develop policies to ensure service is not distributed on the basis of race, color, or national origin.

Effective practices to fulfill the Service Standards requirements include developing written policies covering each of the following service indicators: (can be expressed in writing or in table format – see Circular Appendix G & H pp. 87-91)

Round Valley Community Services & Senior Center is not a Fixed Route Transit Provider

Board Approval for the Title VI Plan

***(INSERT A COPY OF THE BOARD MEETING MINUTES AFTER
CONDITIONAL CRO APPROVAL. BOARD MINUTES MUST BE FOR THE
YEAR OF THE GRANT APPLICATION CYCLE)**

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Heidi Wink, Interim Town Manager
DATE: 5/19/2021
SUBJECT: Resolution 2021-R006

SUGGESTED MOTIONS:

I move we adopt resolution 2021-R006, the annual designation of the Chief Financial Officer as Heidi Wink for fiscal year 2022.

OR

I move do not adopt the resolution

OR

Table this item

STAFF REPORT

This is an annual resolution provided by the Arizona Auditor Generals office.

RESOLUTION NO. 2021-R006

A RESOLUTION OF THE TOWN OF SPRINGVILLE, ARIZONA MAYOR AND COMMON COUNCIL, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2022 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL

RECITALS:

WHEREAS, A.R.S. §41-1279.07(E) requires each county, city, town, and community college district to annually provide to the Arizona Auditor General by July 31 the name of the Chief Fiscal Officer the governing body designated to officially submit the current year's annual expenditure limitation report (AELR) on the governing body's behalf; and

WHEREAS, the Town of Springerville Mayor and Council desires to designate Heidi Wink, as the Town's Chief Fiscal Officer.

WHEREAS, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

ENACTMENTS:

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF SPRINGVILLE MAYOR AND COUNCIL as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. Heidi Wink is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year Choose an item. AELR to the Arizona Auditor General on the governing body's behalf.

PASSED AND ADOPTED by the Town of Springerville, Arizona Mayor and Council, this 19th day of May, 2021.

Attested to:

Phil Hanson Jr., Mayor

Kelsi Miller, Town Clerk

Reviewed by:

Heidi Wink, Town Manager

Approved as to form:

Timothy Shaffery, Town Attorney